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# TRANSMITTAL

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**TO:** Mayor Bill McMurray and City Council Members

**THROUGH:** J. Bruce Woody, City Manager

**FROM:** Tom Mahoney, Director of Administrative Services

**DATE:** January 18, 2019

**SUBJECT:** FY2019 2nd Quarter Financial Report

Attached is the FY2019 2nd Quarter Financial Report.

The following reports are included to update the City's financial position as of December 31<sup>st</sup>, 2018.

1. Tables/Charts for Key Revenue Sources
2. Investment Report/Cash Balances
3. Contracts Executed - \$5,000 to \$25,000
4. Routine Budget Transfers
5. Vendor Contract Expiration Dates

Attachment

cc: Department Directors  
Administrative Services Managers

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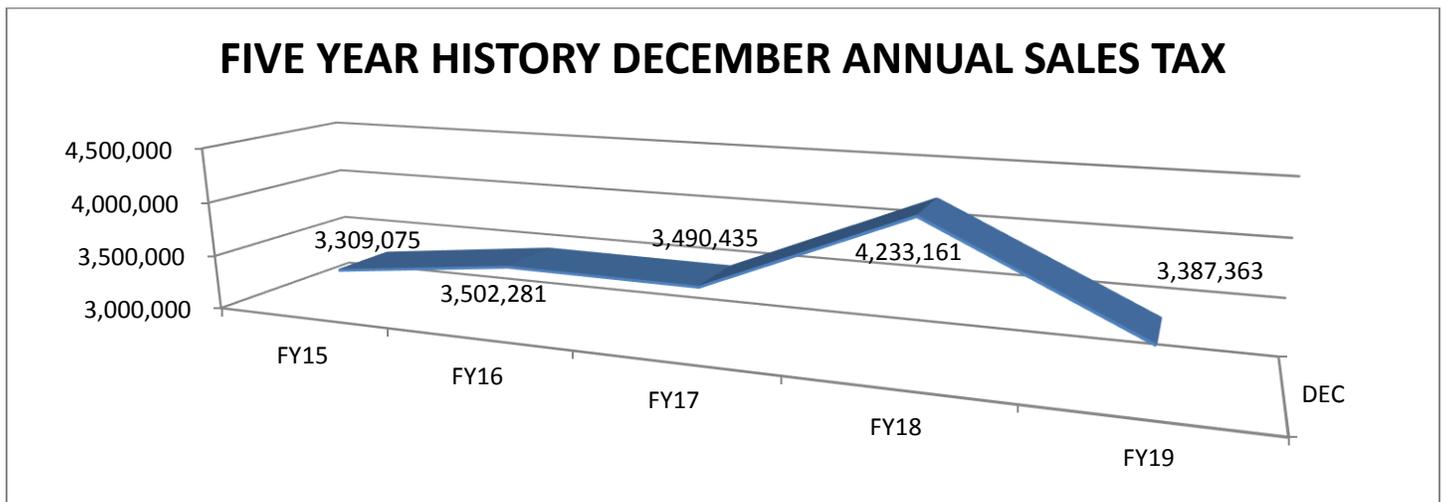
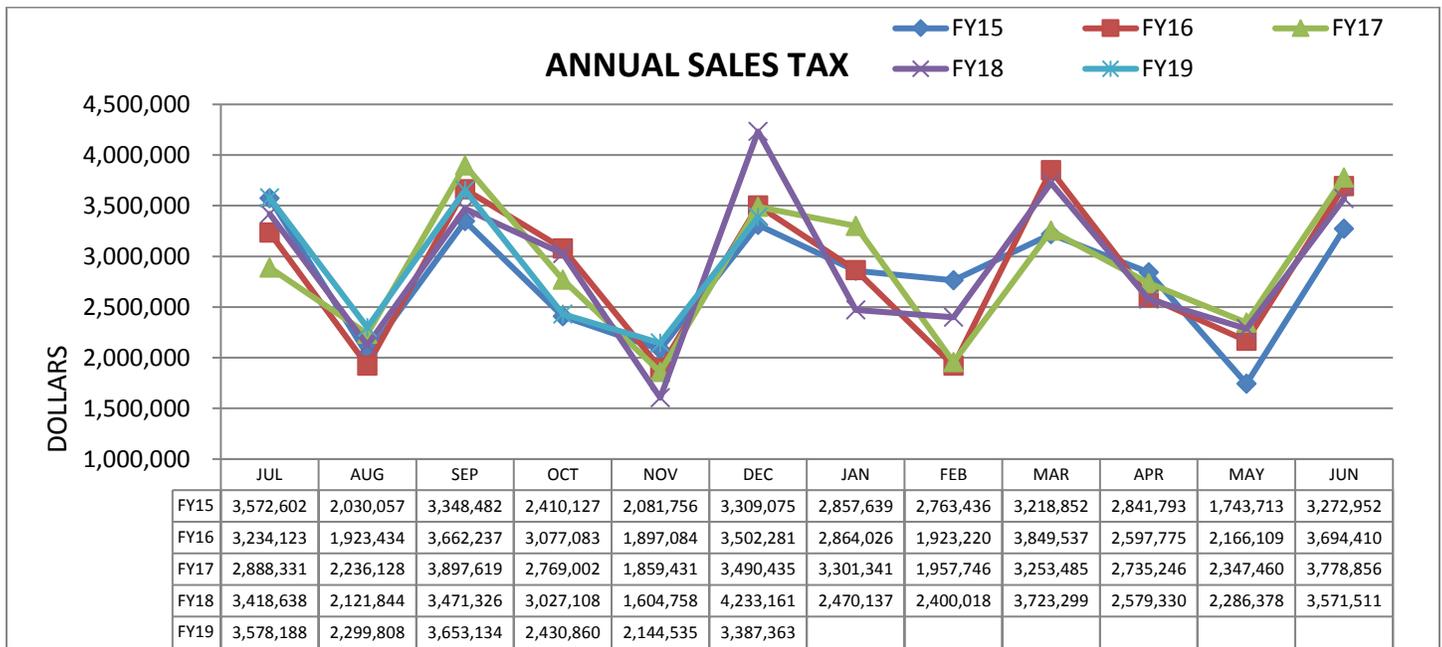
# **FY2019 2nd Quarter Financial Report**

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For the Month Ending December 31, 2018

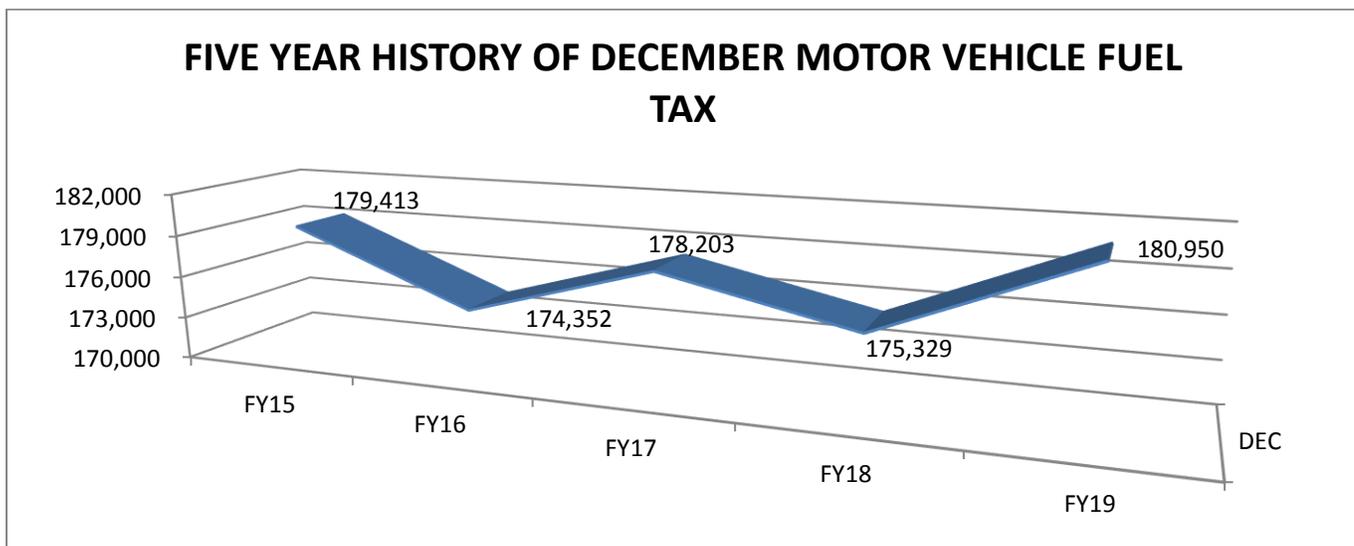
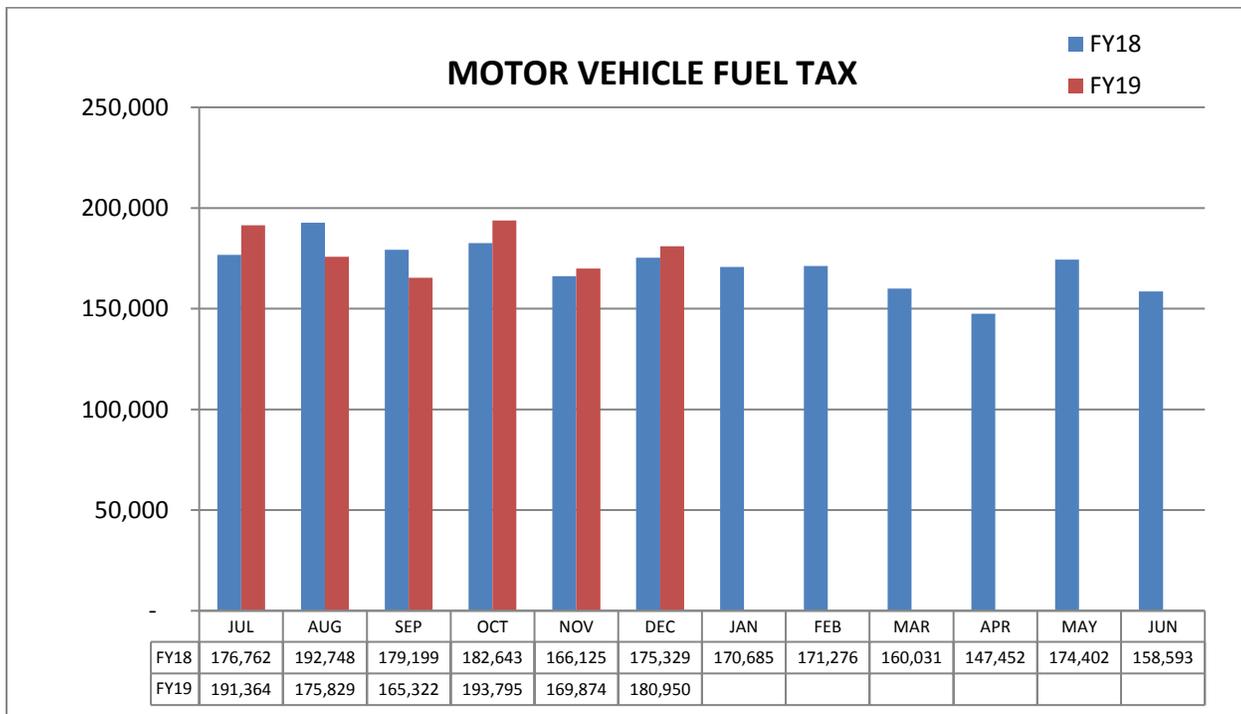
# ANNUAL SALES TAX

Annual Sales Tax	FISCAL YEAR				
MONTH	FY15	FY16	FY17	FY18	FY19
JUL	3,572,602	3,234,123	2,888,331	3,418,638	3,578,188
AUG	2,030,057	1,923,434	2,236,128	2,121,844	2,299,808
SEP	3,348,482	3,662,237	3,897,619	3,471,326	3,653,134
OCT	2,410,127	3,077,083	2,769,002	3,027,108	2,430,860
NOV	2,081,756	1,897,084	1,859,431	1,604,758	2,144,535
DEC	3,309,075	3,502,281	3,490,435	4,233,161	3,387,363
JAN	2,857,639	2,864,026	3,301,341	2,470,137	
FEB	2,763,436	1,923,220	1,957,746	2,400,018	
MAR	3,218,852	3,849,537	3,253,485	3,723,299	
APR	2,841,793	2,597,775	2,735,246	2,579,330	
MAY	1,743,713	2,166,109	2,347,460	2,286,378	
JUN	3,272,952	3,694,410	3,778,856	3,571,511	
<b>Grand Total</b>	<b>33,450,485</b>	<b>34,391,318</b>	<b>34,515,081</b>	<b>34,907,506</b>	<b>17,493,887</b>



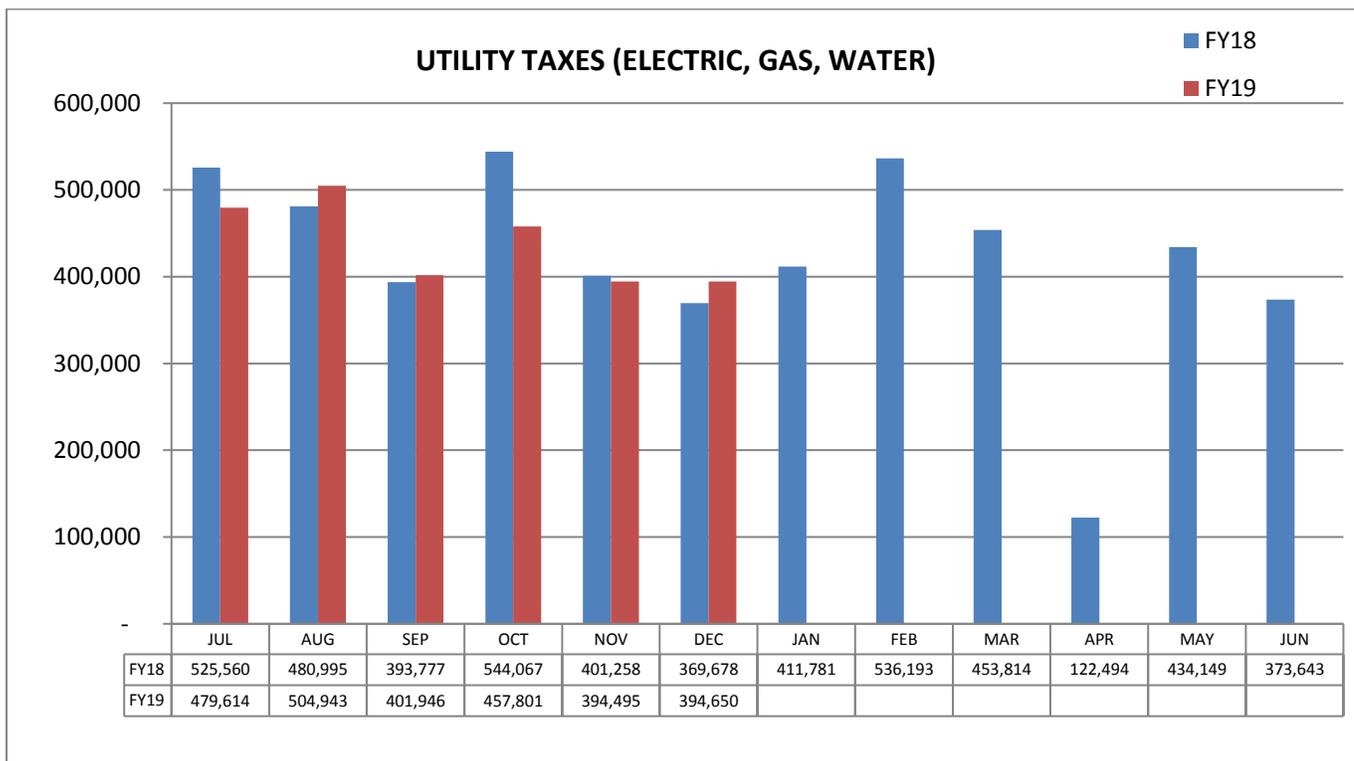
# MOTOR VEHICLE FUEL TAX

Month	FY15	FY16	FY17	FY18	FY19
JUL	174,125	151,608	173,195	176,762	191,364
AUG	166,578	191,430	177,044	192,748	175,829
SEP	174,652	191,494	177,190	179,199	165,322
OCT	174,132	179,604	182,361	182,643	193,795
NOV	166,619	162,556	174,431	166,125	169,874
DEC	179,413	174,352	178,203	175,329	180,950
JAN	167,416	150,484	169,085	170,685	
FEB	171,672	175,936	175,693	171,276	
MAR	164,582	157,773	158,155	160,031	
APR	150,045	157,063	153,113	147,452	
MAY	169,109	171,150	176,545	174,402	
JUN	152,186	200,776	186,194	158,593	
<b>Grand Total</b>	<b>2,010,529</b>	<b>2,064,226</b>	<b>2,081,209</b>	<b>2,055,246</b>	<b>1,077,134</b>



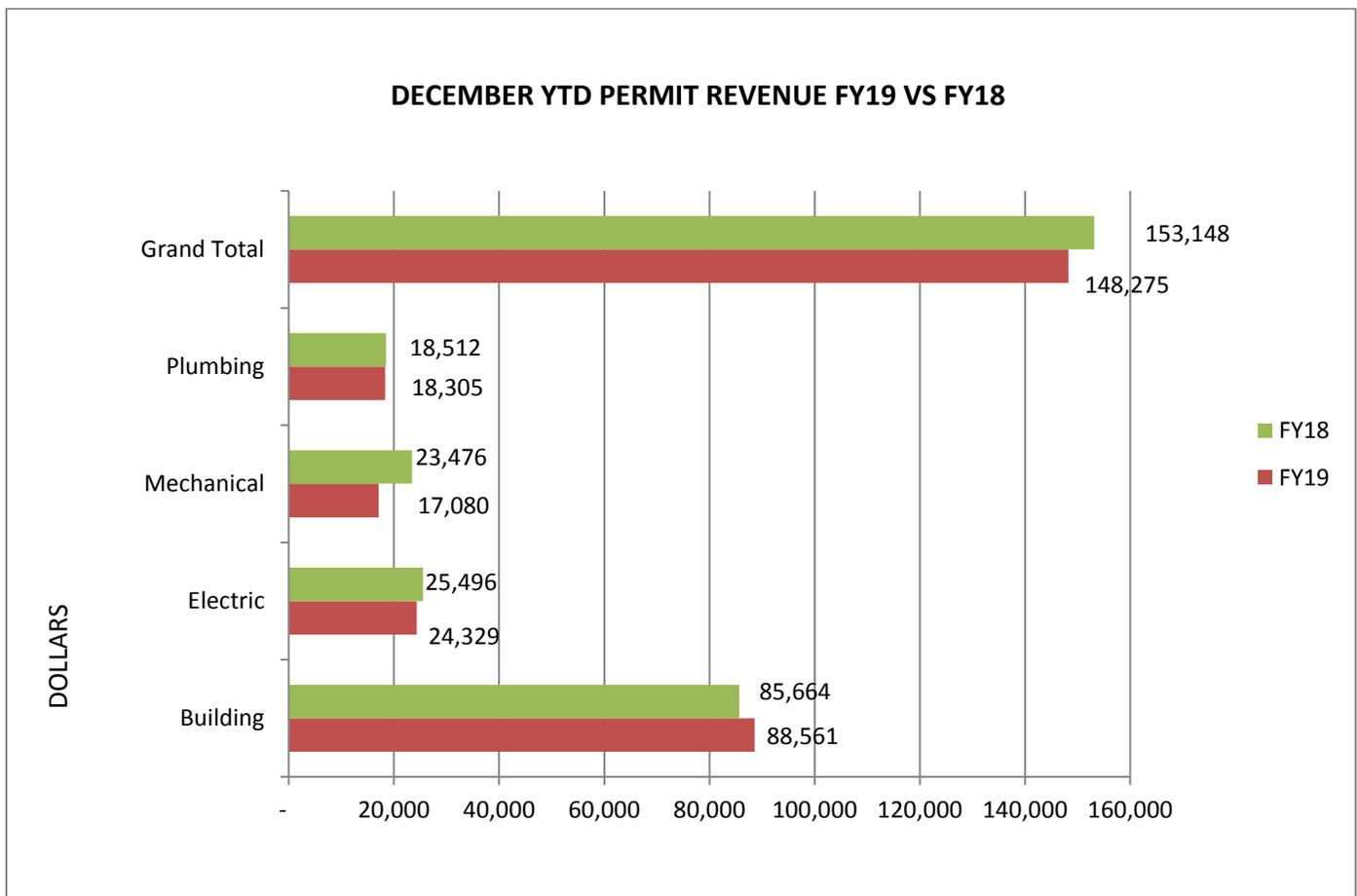
## UTILITY TAX (includes electric, gas, water)

MONTH	FY18	FY19
JUL	525,560	479,614
AUG	480,995	504,943
SEP	393,777	401,946
OCT	544,067	457,801
NOV	401,258	394,495
DEC	369,678	394,650
JAN	411,781	
FEB	536,193	
MAR	453,814	
APR	122,494	
MAY	434,149	
JUN	373,643	
Grand Total	5,047,409	2,633,448



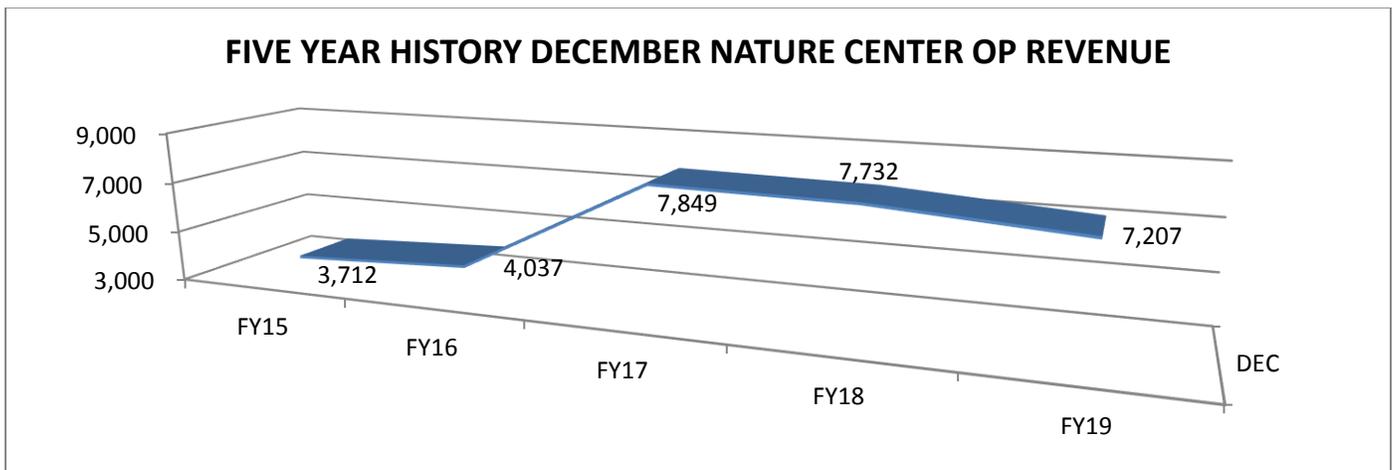
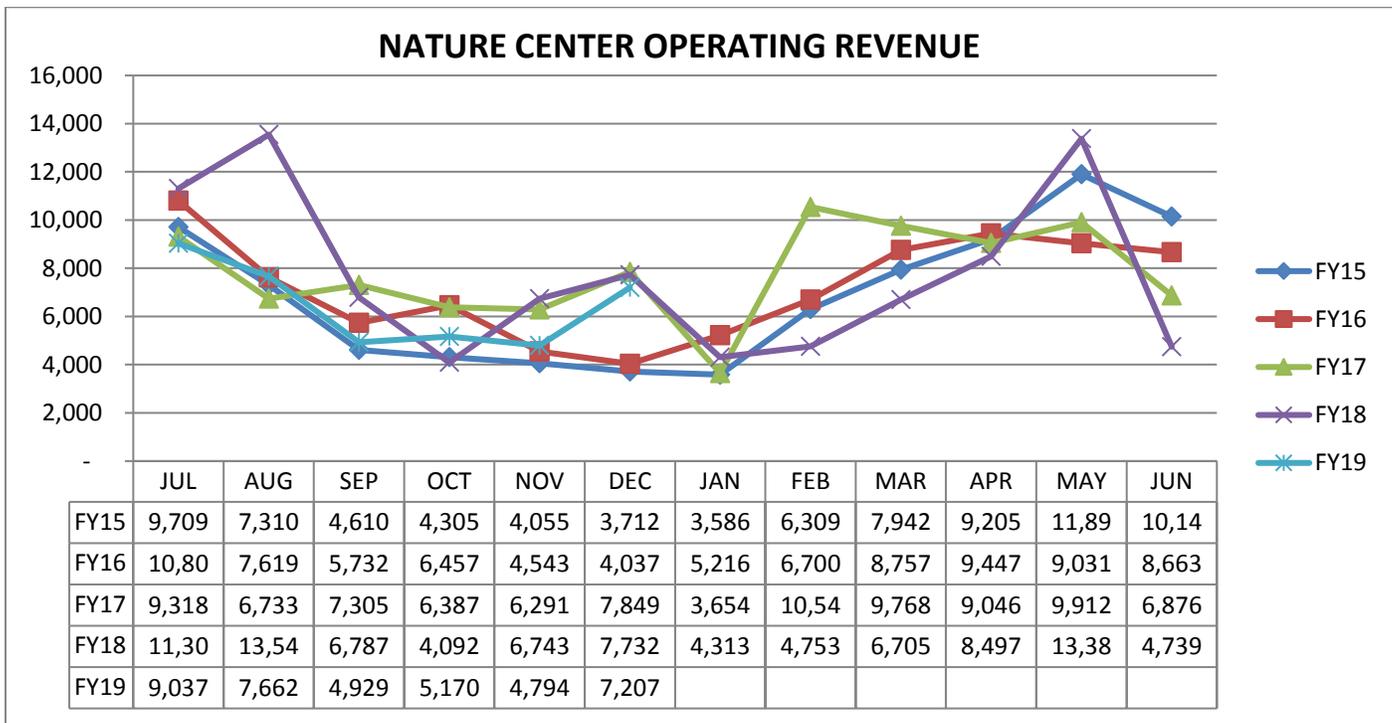
# BUILDING DEVELOPMENT PERMIT REVENUE

	DEC YTD	DEC YTD	
	FY18	FY19	TOTAL
Building	85,664	88,561	174,225
Electric	25,496	24,329	49,825
Mechanical	23,476	17,080	40,556
Plumbing	18,512	18,305	36,817



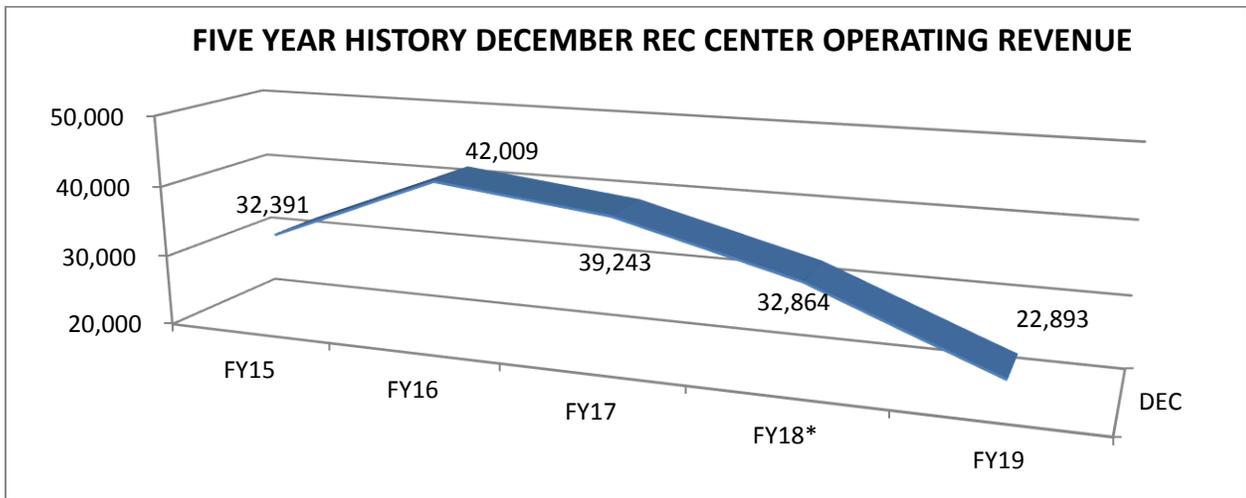
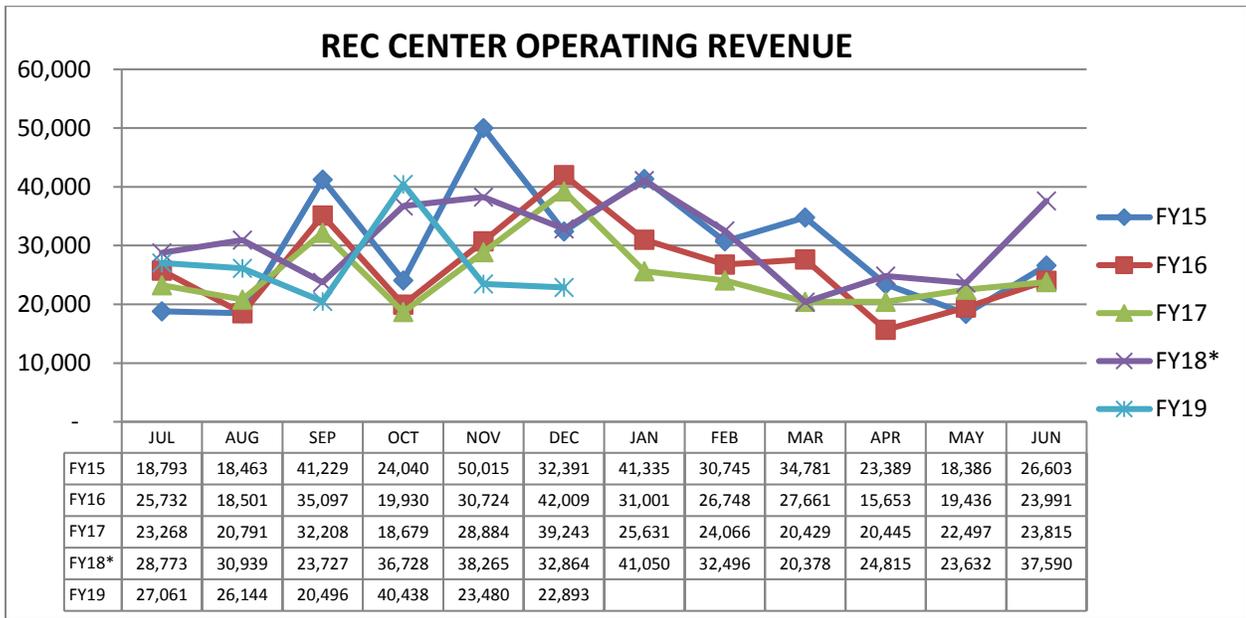
# NATURE CENTER

Nature Center	Fiscal Year				
MONTH	FY15	FY16	FY17	FY18	FY19
JUL	9,709	10,803	9,318	11,307	9,037
AUG	7,310	7,619	6,733	13,548	7,662
SEP	4,610	5,732	7,305	6,787	4,929
OCT	4,305	6,457	6,387	4,092	5,170
NOV	4,055	4,543	6,291	6,743	4,794
DEC	3,712	4,037	7,849	7,732	7,207
JAN	3,586	5,216	3,654	4,313	
FEB	6,309	6,700	10,543	4,753	
MAR	7,942	8,757	9,768	6,705	
APR	9,205	9,447	9,046	8,497	
MAY	11,898	9,031	9,912	13,385	
JUN	10,144	8,663	6,876	4,739	
Grand Total	82,785	87,004	93,682	92,602	38,799



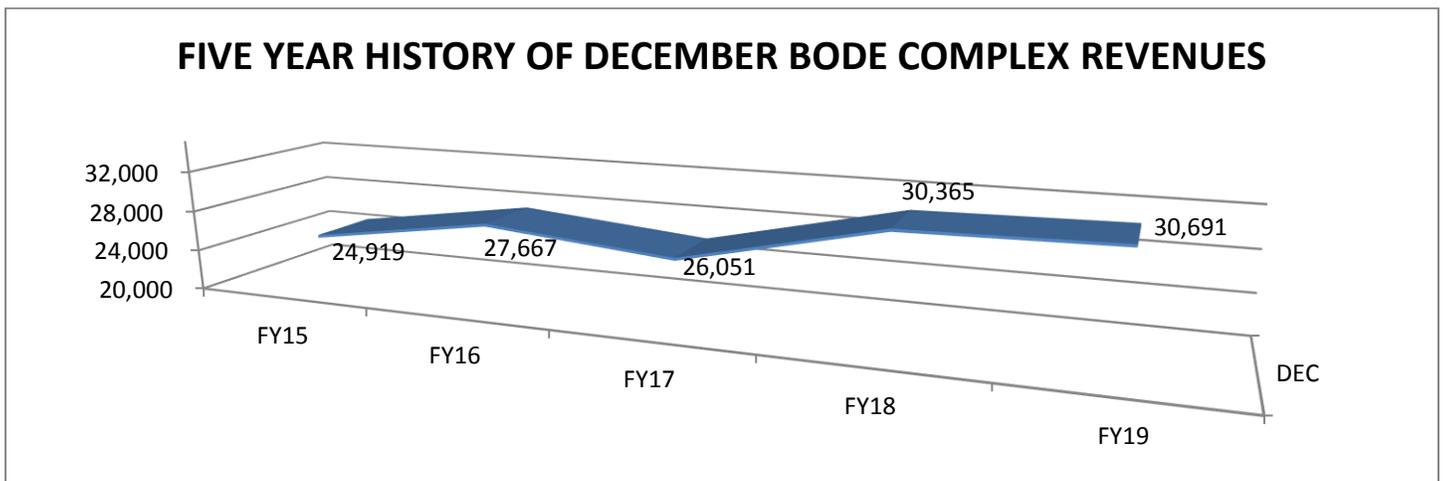
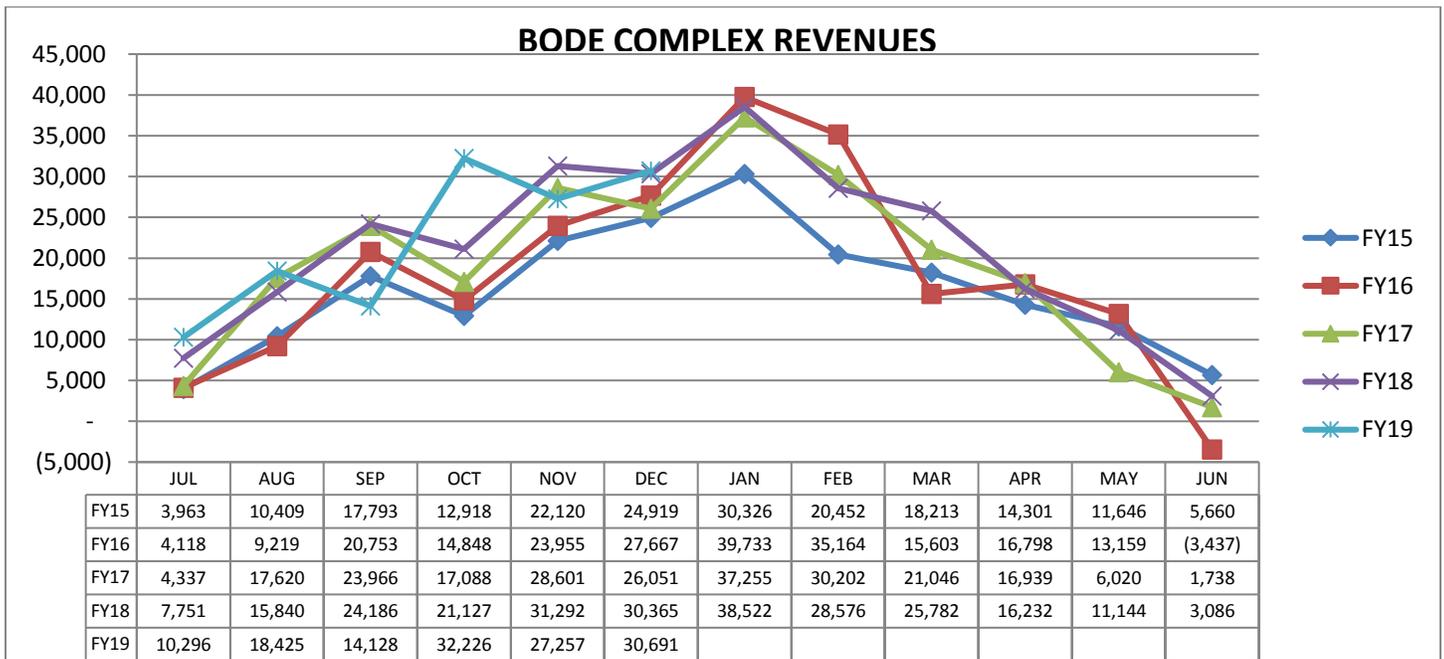
# REC CENTER

Month	FY15	FY16	FY17	FY18*	FY19
JUL	18,793	25,732	23,268	28,773	27,061
AUG	18,463	18,501	20,791	30,939	26,144
SEP	41,229	35,097	32,208	23,727	20,496
OCT	24,040	19,930	18,679	36,728	40,438
NOV	50,015	30,724	28,884	38,265	23,480
DEC	32,391	42,009	39,243	32,864	22,893
JAN	41,335	31,001	25,631	41,050	
FEB	30,745	26,748	24,066	32,496	
MAR	34,781	27,661	20,429	20,378	
APR	23,389	15,653	20,445	24,815	
MAY	18,386	19,436	22,497	23,632	
JUN	26,603	23,991	23,815	37,590	
<b>Grand Total</b>	<b>360,171</b>	<b>316,484</b>	<b>299,955</b>	<b>371,256</b>	<b>160,511</b>



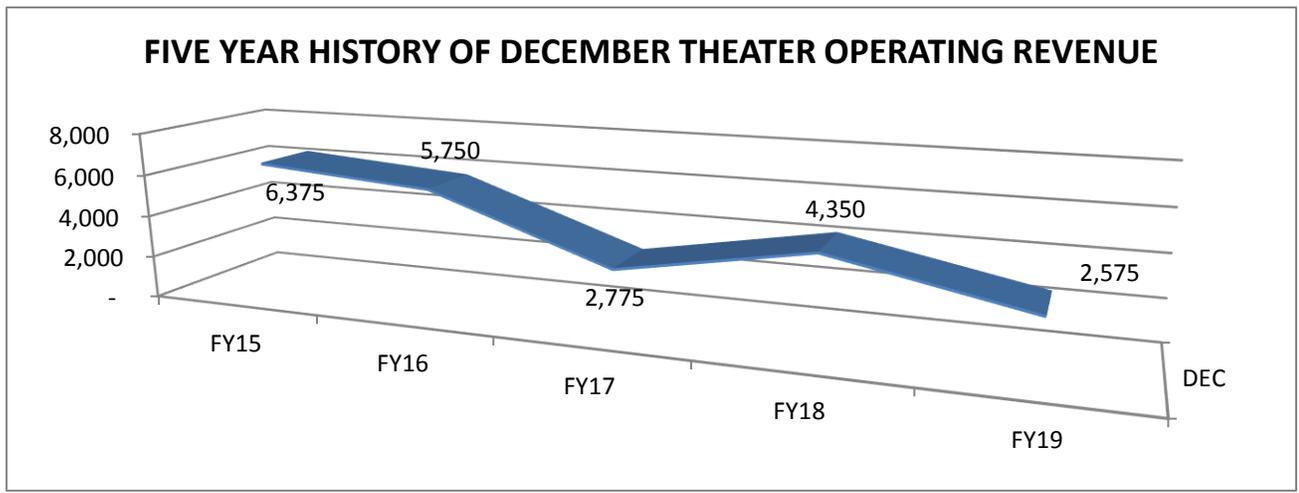
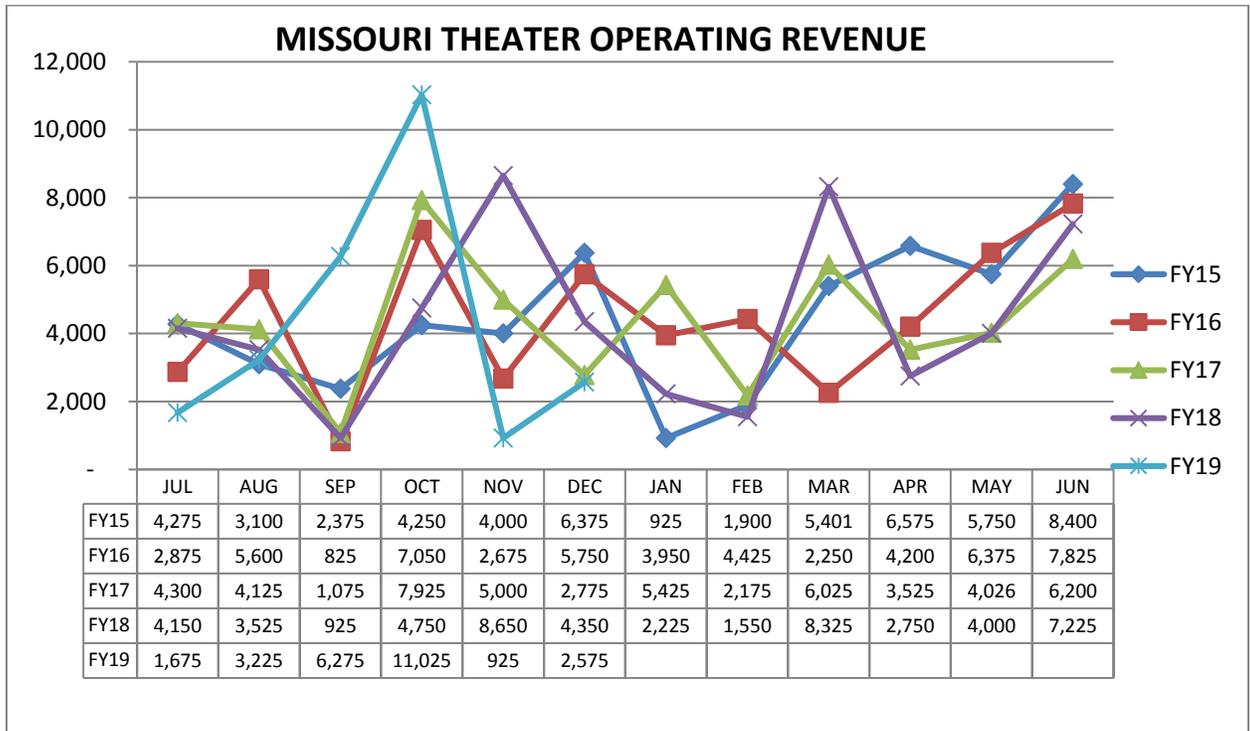
# BODE COMPLEX

Bode Complex	Fiscal Year				
Month	FY15	FY16	FY17	FY18	FY19
JUL	3,963	4,118	4,337	7,751	10,296
AUG	10,409	9,219	17,620	15,840	18,425
SEP	17,793	20,753	23,966	24,186	14,128
OCT	12,918	14,848	17,088	21,127	32,226
NOV	22,120	23,955	28,601	31,292	27,257
DEC	24,919	27,667	26,051	30,365	30,691
JAN	30,326	39,733	37,255	38,522	
FEB	20,452	35,164	30,202	28,576	
MAR	18,213	15,603	21,046	25,782	
APR	14,301	16,798	16,939	16,232	
MAY	11,646	13,159	6,020	11,144	
JUN	5,660	(3,437)	1,738	3,086	



# MISSOURI THEATER

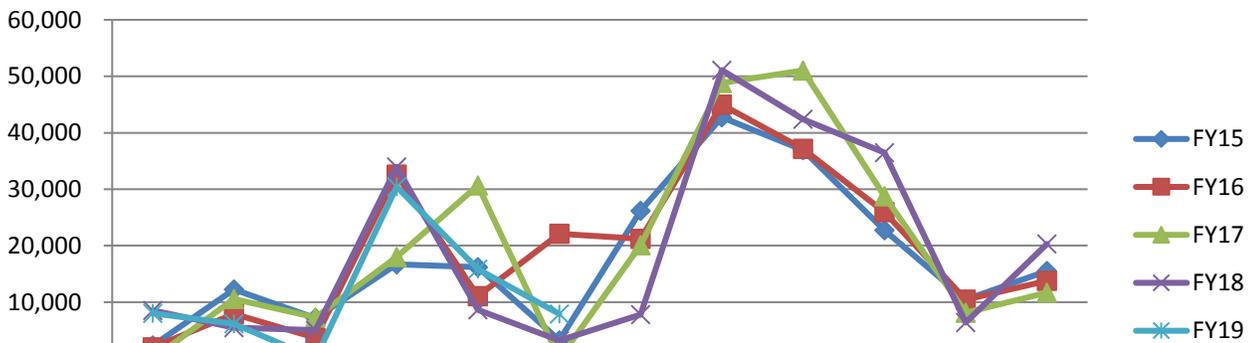
Month	FY15	FY16	FY17	FY18	FY19
JUL	4,275	2,875	4,300	4,150	1,675
AUG	3,100	5,600	4,125	3,525	3,225
SEP	2,375	825	1,075	925	6,275
OCT	4,250	7,050	7,925	4,750	11,025
NOV	4,000	2,675	5,000	8,650	925
DEC	6,375	5,750	2,775	4,350	2,575
JAN	925	3,950	5,425	2,225	
FEB	1,900	4,425	2,175	1,550	
MAR	5,401	2,250	6,025	8,325	
APR	6,575	4,200	3,525	2,750	
MAY	5,750	6,375	4,026	4,000	
JUN	8,400	7,825	6,200	7,225	
Grand Total	53,326	53,800	52,576	52,425	25,700



# CIVIC ARENA

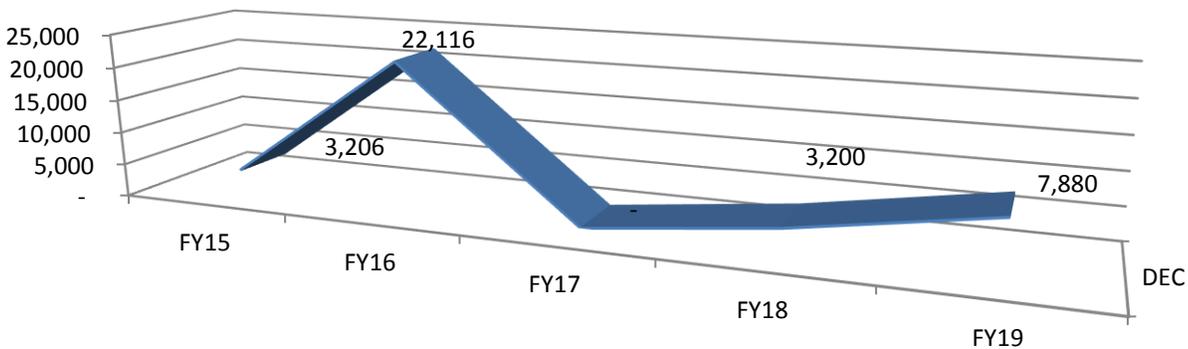
Month	FY15	FY16	FY17	FY18	FY19
JUL	2,300	1,975	-	8,501	8,001
AUG	12,270	7,891	10,574	5,500	6,150
SEP	7,149	3,700	7,290	5,050	1
OCT	16,683	32,608	17,968	33,941	30,435
NOV	16,196	11,066	30,680	8,653	<b>15,840</b>
DEC	3,206	22,116	-	3,200	<b>7,880</b>
JAN	26,190	21,233	20,093	7,800	
FEB	42,744	44,978	48,845	51,102	
MAR	36,907	37,180	51,035	42,369	
APR	22,749	25,923	28,742	36,503	
MAY	10,438	10,415	8,154	6,400	
JUN	15,494	13,750	11,659	20,287	
Grand Total	212,326	232,834	235,040	229,307	68,307

## CIVIC ARENA OPERATING REVENUE



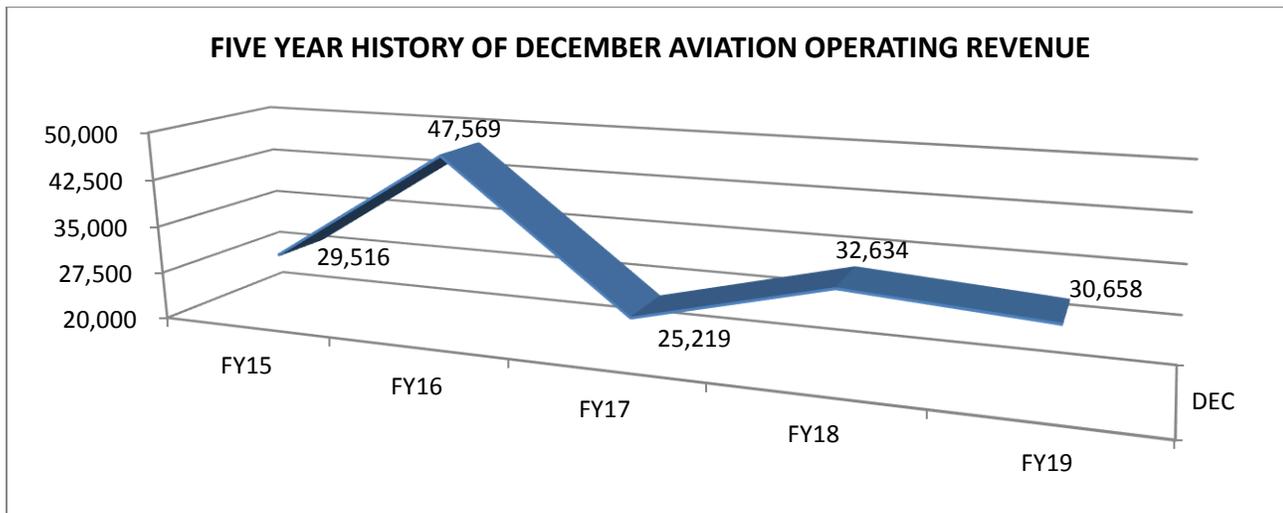
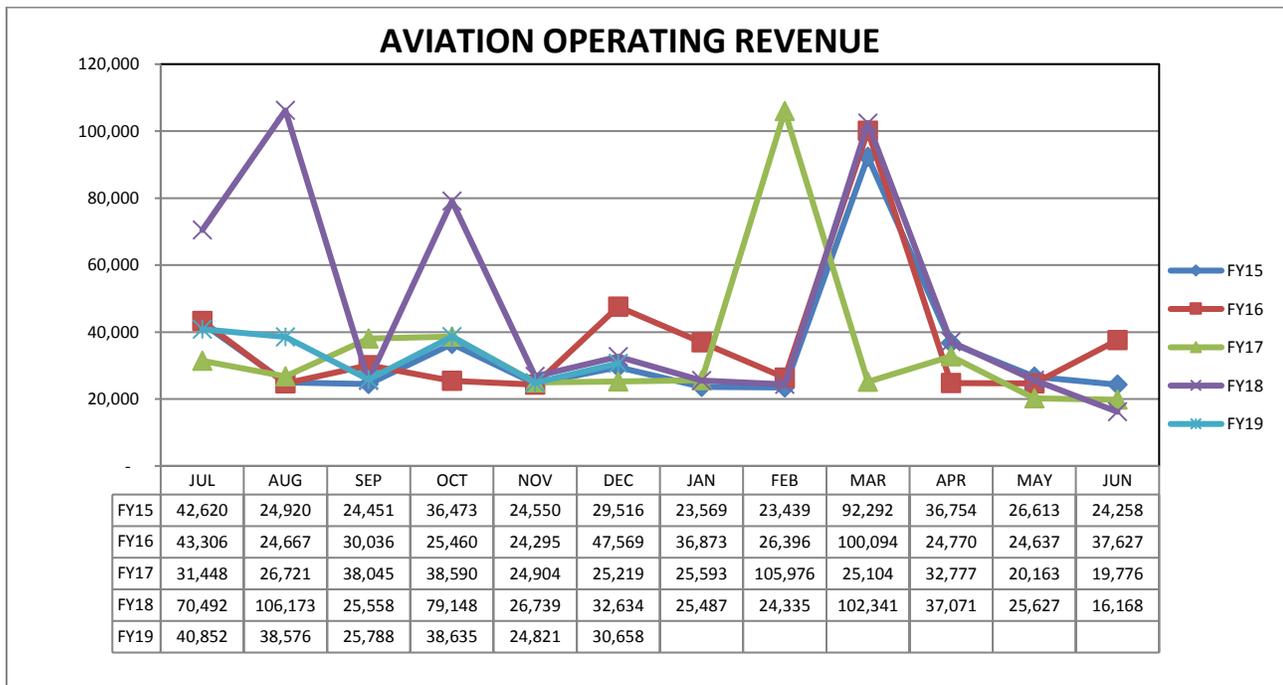
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY15	2,300	12,270	7,149	16,683	16,196	3,206	26,190	42,744	36,907	22,749	10,438	15,494
FY16	1,975	7,891	3,700	32,608	11,066	22,116	21,233	44,978	37,180	25,923	10,415	13,750
FY17	-	10,574	7,290	17,968	30,680	-	20,093	48,845	51,035	28,742	8,154	11,659
FY18	8,501	5,500	5,050	33,941	8,653	3,200	7,800	51,102	42,369	36,503	6,400	20,287
FY19	8,001	6,150	1	30,435	15,840	7,880						

## FIVE YEAR HISTORY OF DECEMBER CIVIC ARENA OP REVENUE



# AVIATION

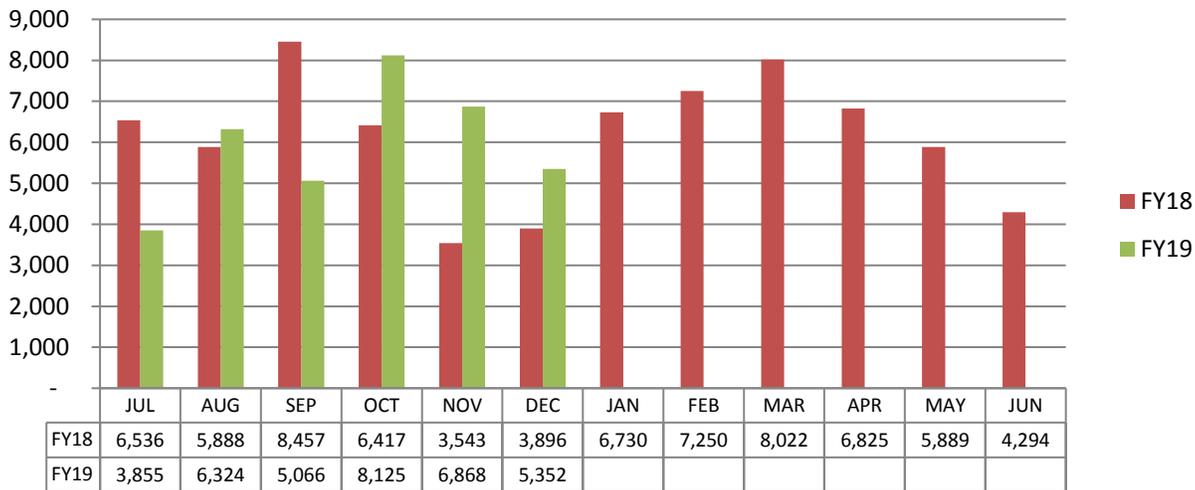
Month	FY15	FY16	FY17	FY18	FY19
JUL	42,620	43,306	31,448	70,492	40,852
AUG	24,920	24,667	26,721	106,173	38,576
SEP	24,451	30,036	38,045	25,558	25,788
OCT	36,473	25,460	38,590	79,148	38,635
NOV	24,550	24,295	24,904	26,739	24,821
DEC	29,516	47,569	25,219	32,634	30,658
JAN	23,569	36,873	25,593	25,487	
FEB	23,439	26,396	105,976	24,335	
MAR	92,292	100,094	25,104	102,341	
APR	36,754	24,770	32,777	37,071	
MAY	26,613	24,637	20,163	25,627	
JUN	24,258	37,627	19,776	16,168	
	409,453	445,730	414,317	571,773	199,330



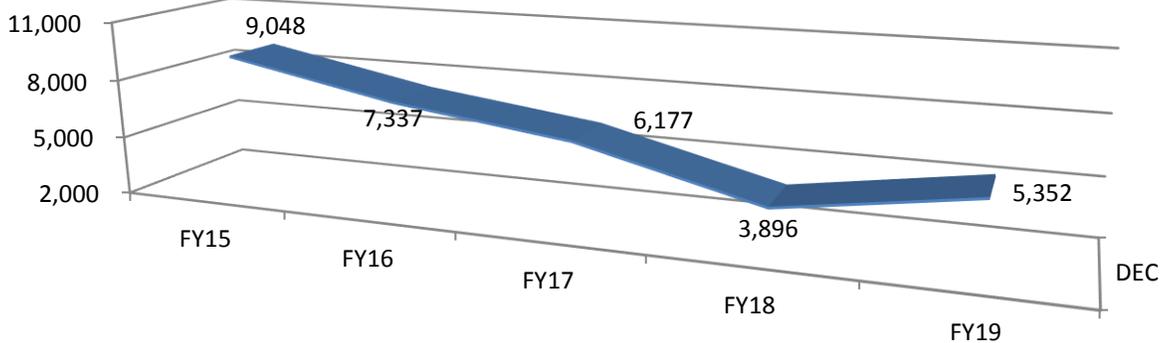
## PARKING VIOLATION FINES

Month	FY15	FY16	FY17	FY18	FY19
JUL	8,726	5,419	6,761	6,536	3,855
AUG	11,598	6,036	9,023	5,888	6,324
SEP	9,294	6,308	7,515	8,457	5,066
OCT	8,404	7,120	8,889	6,417	8,125
NOV	8,350	6,477	12,938	3,543	6,868
DEC	9,048	7,337	6,177	3,896	5,352
JAN	9,053	9,980	7,839	6,730	
FEB	10,075	15,131	7,166	7,250	
MAR	15,359	11,604	12,296	8,022	
APR	10,139	8,749	8,042	6,825	
MAY	8,370	7,531	6,935	5,889	
JUN	8,855	9,122	8,189	4,294	
<b>Grand Total</b>	<b>117,269</b>	<b>100,812</b>	<b>101,768</b>	<b>73,747</b>	<b>35,590</b>

### PARKING VIOLATION FINE REVENUE

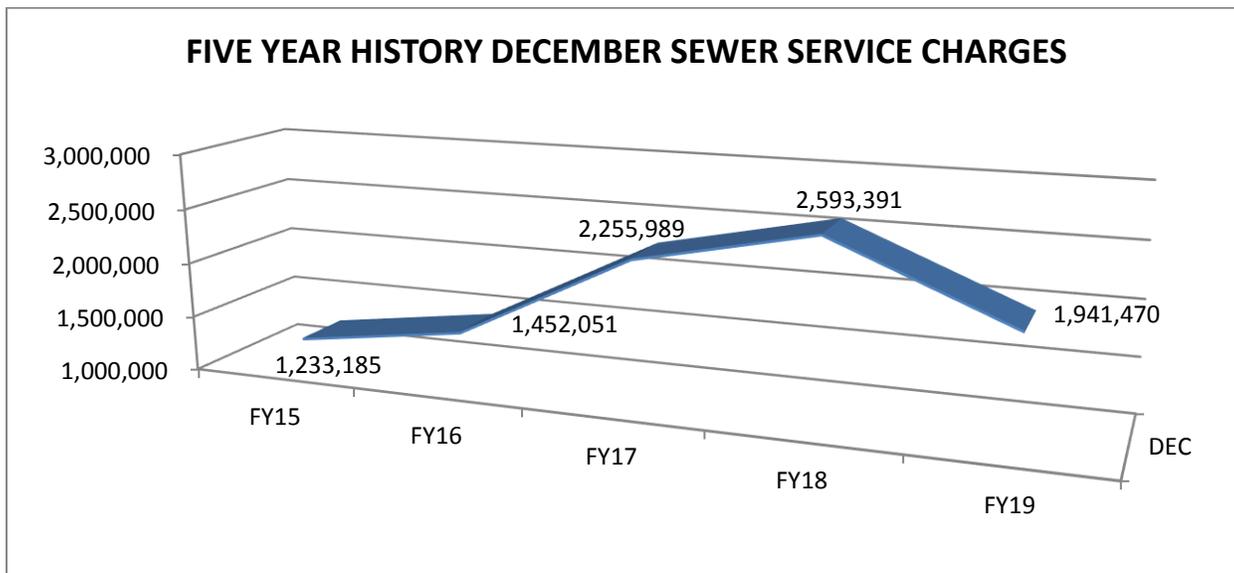
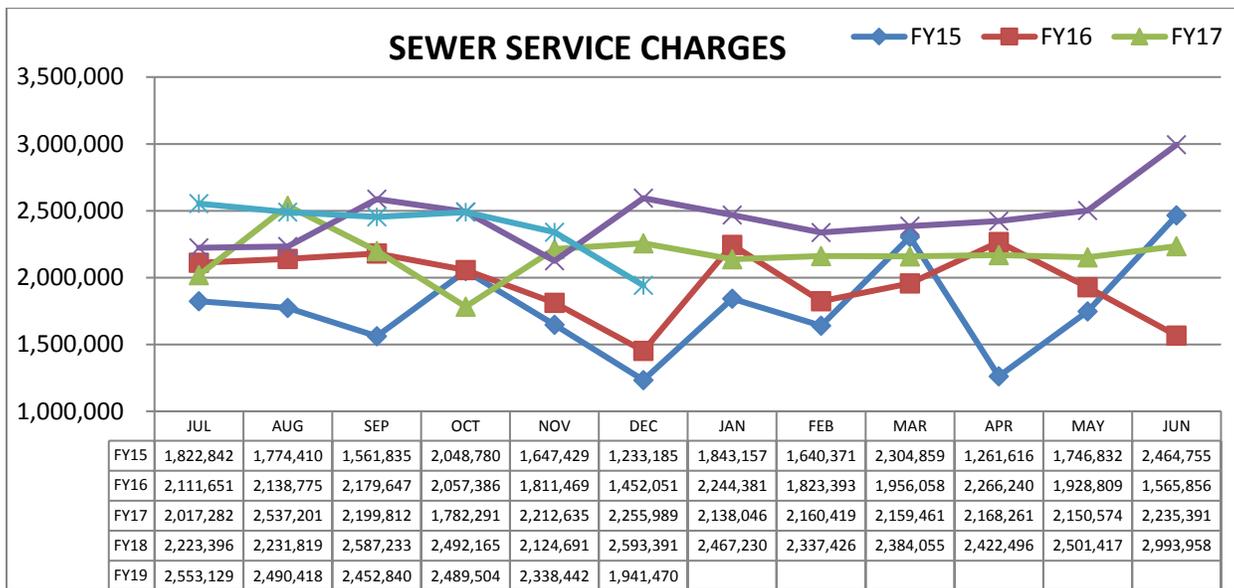


### FIVE YEAR HISTORY DECEMBER PARKING FINE REVENUE



# SEWER SERVICE CHARGES

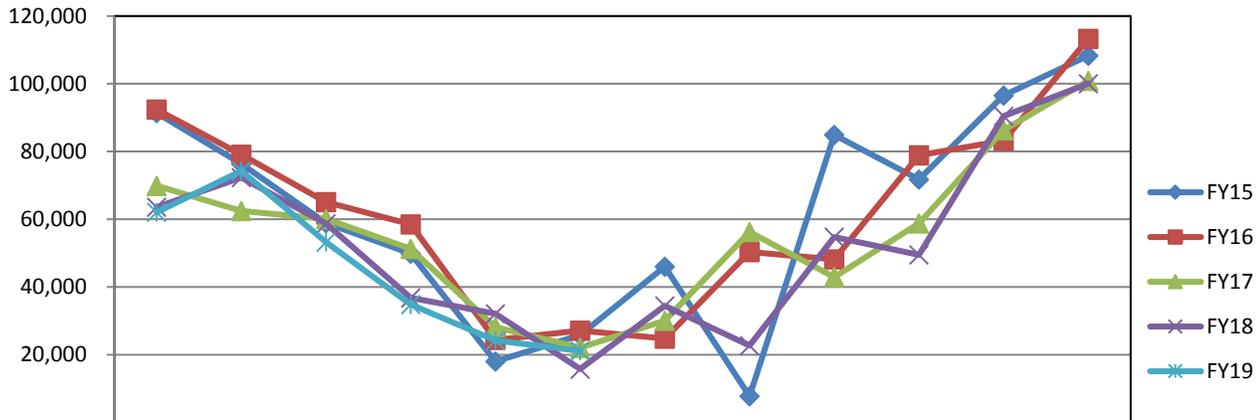
Month	FY15	FY16	FY17	FY18	FY19
JUL	1,822,842	2,111,651	2,017,282	2,223,396	2,553,129
AUG	1,774,410	2,138,775	2,537,201	2,231,819	2,490,418
SEP	1,561,835	2,179,647	2,199,812	2,587,233	2,452,840
OCT	2,048,780	2,057,386	1,782,291	2,492,165	2,489,504
NOV	1,647,429	1,811,469	2,212,635	2,124,691	2,338,442
DEC	1,233,185	1,452,051	2,255,989	2,593,391	1,941,470
JAN	1,843,157	2,244,381	2,138,046	2,467,230	
FEB	1,640,371	1,823,393	2,160,419	2,337,426	
MAR	2,304,859	1,956,058	2,159,461	2,384,055	
APR	1,261,616	2,266,240	2,168,261	2,422,496	
MAY	1,746,832	1,928,809	2,150,574	2,501,417	
JUN	2,464,755	1,565,856	2,235,391	2,993,958	
Grand Total	21,350,070	23,535,718	26,017,362	29,359,276	14,265,802



# MUNICIPAL GOLF

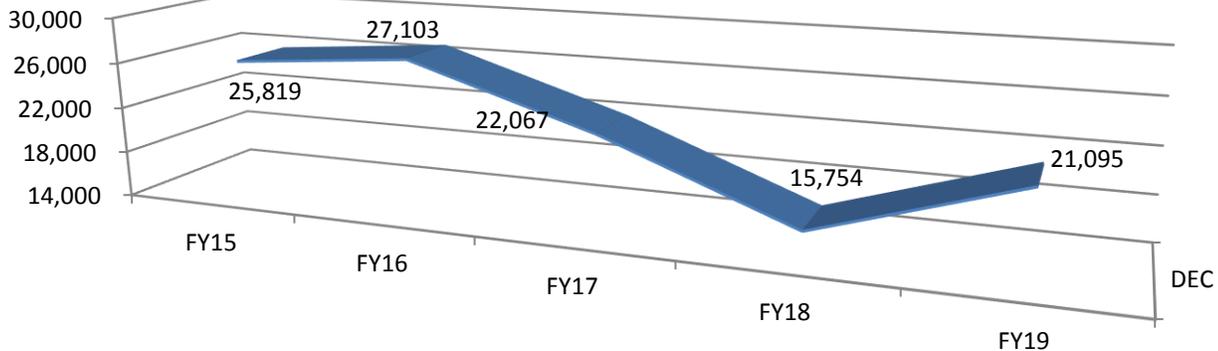
Month	FY15	FY16	FY17	FY18	FY19
JUL	91,374	92,421	69,828	63,604	62,036
AUG	76,339	79,031	62,413	72,305	74,251
SEP	58,893	65,067	60,051	58,632	53,226
OCT	49,828	58,499	51,240	36,804	34,782
NOV	18,009	24,352	28,095	32,073	24,146
DEC	25,819	27,103	22,067	15,754	21,095
JAN	45,955	24,794	30,056	34,440	
FEB	7,701	50,327	56,225	22,652	
MAR	84,922	48,165	42,853	54,717	
APR	71,745	78,872	58,798	49,510	
MAY	96,500	83,218	86,289	90,477	
JUN	108,305	113,268	100,911	100,061	
<b>Grand Total</b>	<b>735,389</b>	<b>745,116</b>	<b>668,825</b>	<b>631,028</b>	<b>269,535</b>

## MUNICIPAL GOLF OPERATING REVENUE



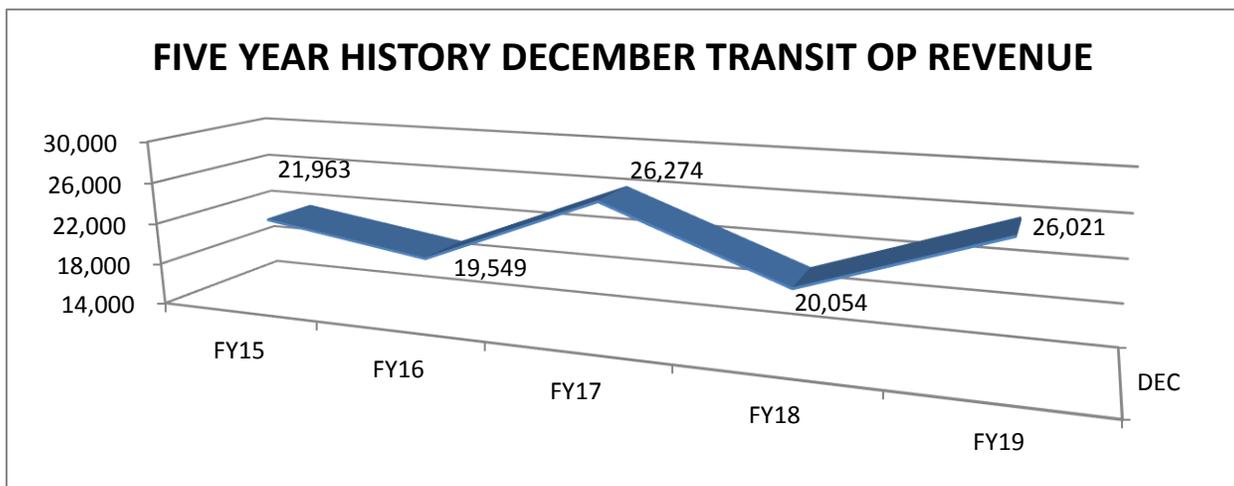
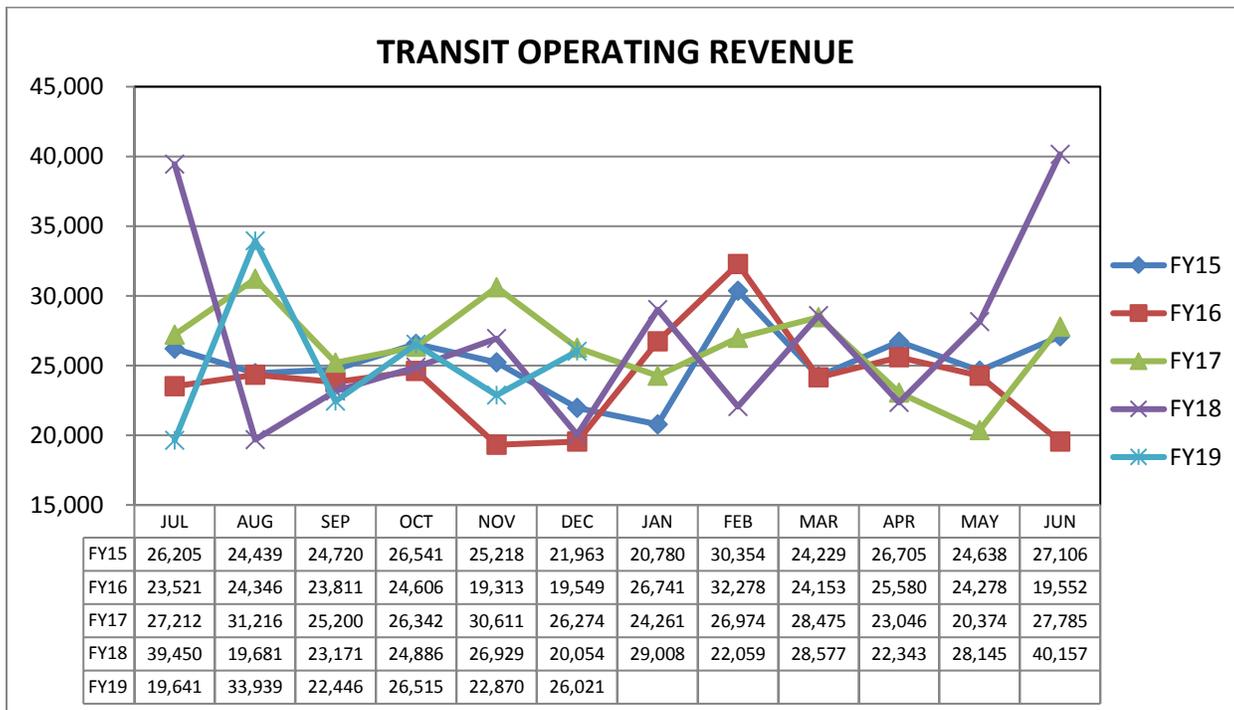
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
FY15	91,374	76,339	58,893	49,828	18,009	25,819	45,955	7,701	84,922	71,745	96,500	108,305
FY16	92,421	79,031	65,067	58,499	24,352	27,103	24,794	50,327	48,165	78,872	83,218	113,268
FY17	69,828	62,413	60,051	51,240	28,095	22,067	30,056	56,225	42,853	58,798	86,289	100,911
FY18	63,604	72,305	58,632	36,804	32,073	15,754	34,440	22,652	54,717	49,510	90,477	100,061
FY19	62,036	74,251	53,226	34,782	24,146	21,095						

## FIVE YEAR HISTORY DECEMBER GOLF OPERATING REVENUE



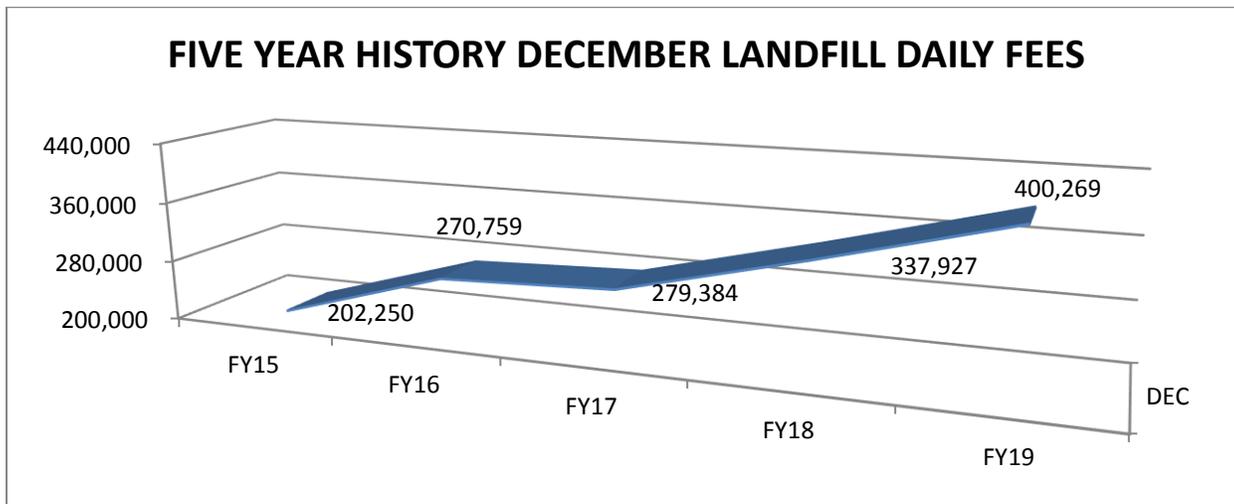
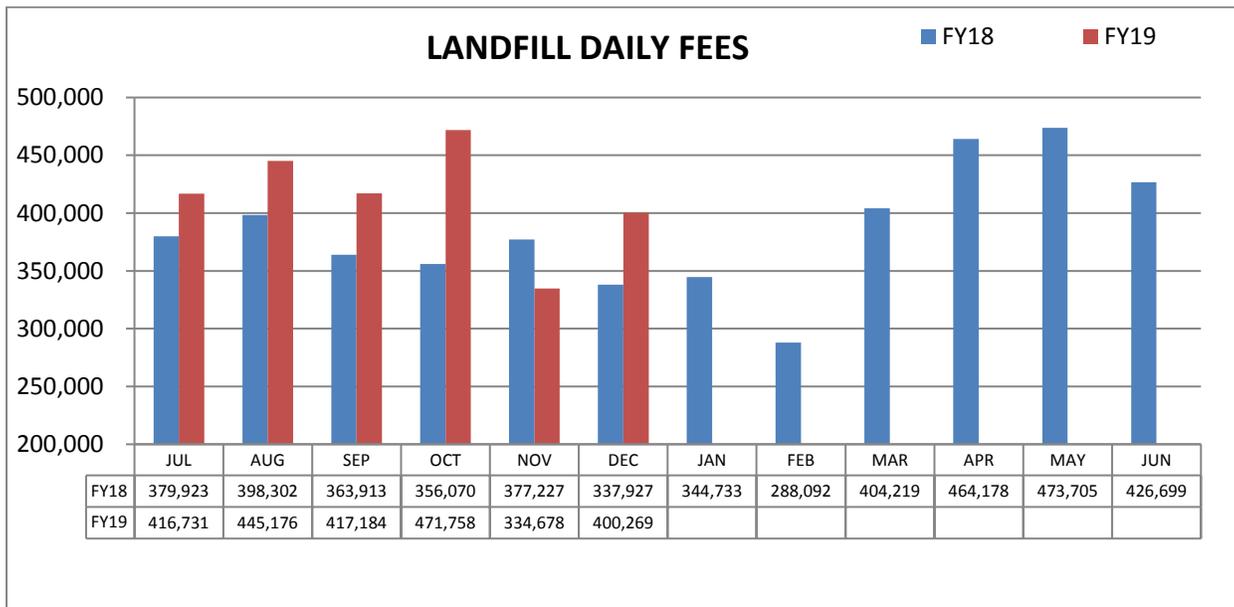
# TRANSIT

Month	FY15	FY16	FY17	FY18	FY19
JUL	26,205	23,521	27,212	39,450	19,641
AUG	24,439	24,346	31,216	19,681	33,939
SEP	24,720	23,811	25,200	23,171	22,446
OCT	26,541	24,606	26,342	24,886	26,515
NOV	25,218	19,313	30,611	26,929	22,870
DEC	21,963	19,549	26,274	20,054	26,021
JAN	20,780	26,741	24,261	29,008	
FEB	30,354	32,278	26,974	22,059	
MAR	24,229	24,153	28,475	28,577	
APR	26,705	25,580	23,046	22,343	
MAY	24,638	24,278	20,374	28,145	
JUN	27,106	19,552	27,785	40,157	
<b>Grand Total</b>	<b>302,898</b>	<b>287,727</b>	<b>317,773</b>	<b>324,460</b>	<b>151,433</b>



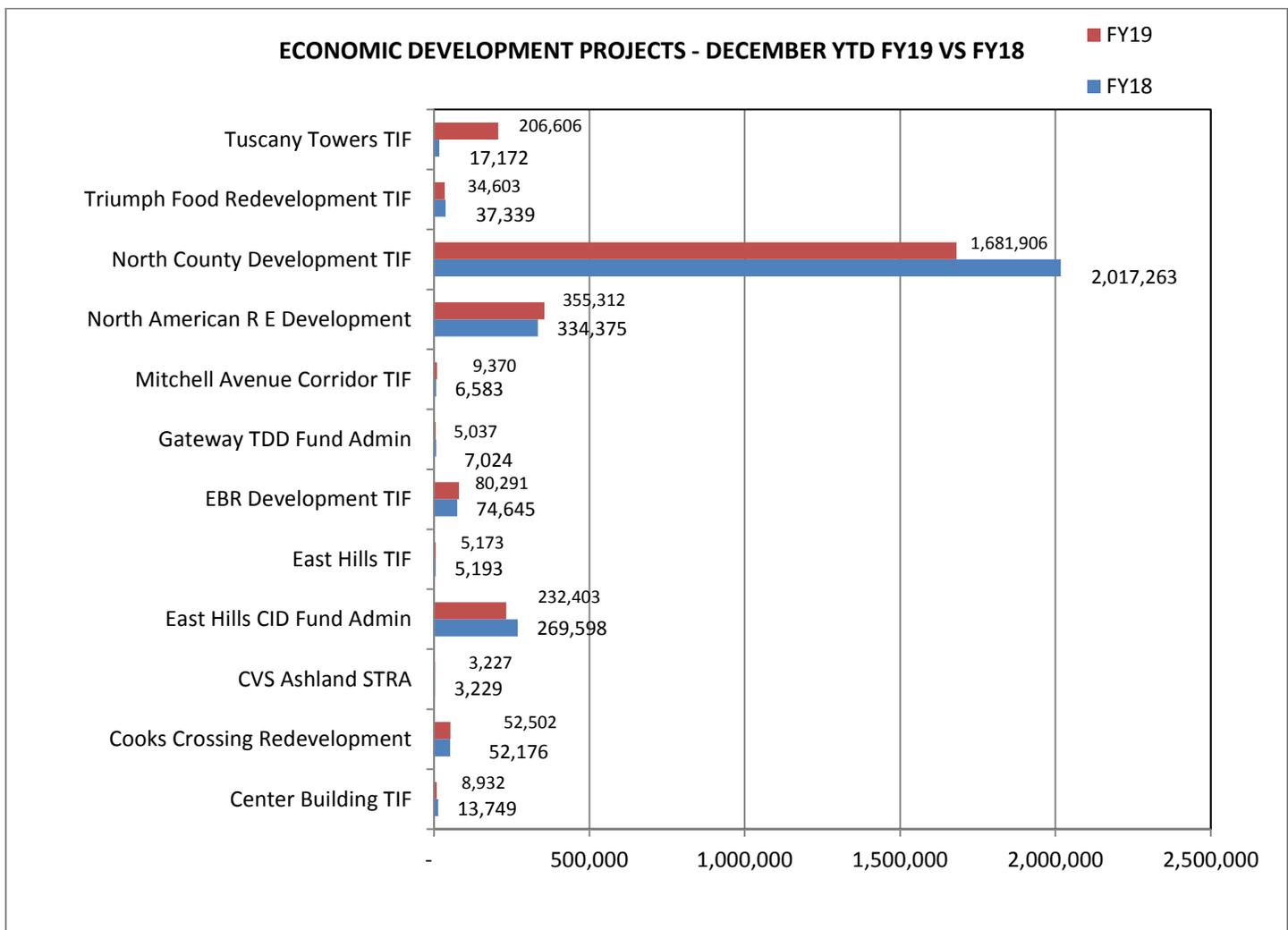
## LANDFILL DAILY FEES

Month	FY15	FY16	FY17	FY18	FY19
JUL	288,450	310,334	301,619	379,923	416,731
AUG	260,164	286,686	326,585	398,302	445,176
SEP	242,106	303,225	310,619	363,913	417,184
OCT	261,633	290,486	333,116	356,070	471,758
NOV	199,316	286,606	325,798	377,227	334,678
DEC	202,250	270,759	279,384	337,927	400,269
JAN	200,825	249,959	280,331	344,733	
FEB	125,592	250,537	252,649	288,092	
MAR	228,053	306,207	345,278	404,219	
APR	342,828	292,628	342,881	464,178	
MAY	299,527	303,302	415,625	473,705	
JUN	311,512	366,727	417,052	426,699	
Grand Total	2,962,255	3,517,456	3,930,939	4,614,989	2,485,796



## ECONOMIC DEVELOPMENT PROJECTS

EATS	FISCAL YEAR	
DEVELOPMENT	FY18	FY19
Center Building TIF	13,749	8,932
Cooks Crossing Redevelopment	52,176	52,502
CVS Ashland STRA	3,229	3,227
East Hills CID Fund Admin	269,598	232,403
East Hills TIF	5,193	5,173
EBR Development TIF	74,645	80,291
Gateway TDD Fund Admin	7,024	5,037
Mitchell Avenue Corridor TIF	6,583	9,370
North American R E Development	334,375	355,312
North County Development TIF	2,017,263	1,681,906
Triumph Food Redevelopment TIF	37,339	34,603



# FY2019 DECEMBER MONTHLY FINANCIAL REPORT

## INVESTMENT REPORT

### COMMENTARY

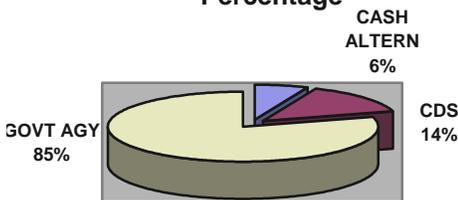
The Investment Report is for the twelve month period ended December 31, 2018. The purpose of the report is to keep the reader informed of the diversification and status of the City's investment portfolio within a rolling twelve month period. The City's Investment Policy, adopted by the City Council on July 19, 1994 and revised October 18, 2010 and January 17, 2017, guides investment activities and ensures that City funds are invested in a manner which provides the highest investment return with maximum security while meeting the daily cash flow demands in accordance with all state and local laws.

### CASH INVESTMENTS

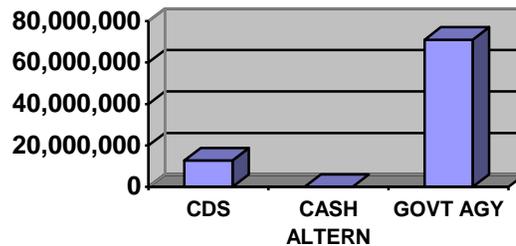
As of December 31, 2018, \$83,821,830 of the City's idle cash was invested in Cash Alternatives or Money Market Instruments and Fixed Income Securities including Certificates of Deposits, and Government Securities. As of the latest 2017 investment policy revision, the City may invest in Time Deposits, Linked Deposits, U.S. Treasury and Federal Agency Securities, Commercial Paper, Bankers' Acceptances, Repurchase Agreements, and Reverse Repurchase Agreements.

Legality and safety are the foremost objectives of the City's investment program. The City will invest the city's excess funds only within the legal guidelines set forth by the Constitution and Laws of the State of Missouri, and the City's Code of Ordinances, Chapter 2 – Administrative Code. Any investment alternative outside these guidelines is not permissible. Safety of principal is the primary objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The object will be to mitigate credit risk and interest rate risk. As of August, 2017, the Administrative Services Department began utilizing UBS Financial Services to enhance total portfolio return by means of active portfolio management.

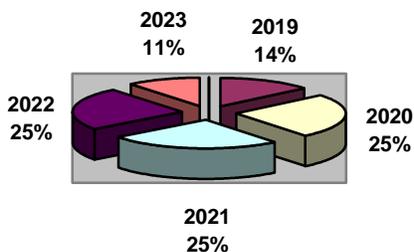
**Investment Types by Percentage**



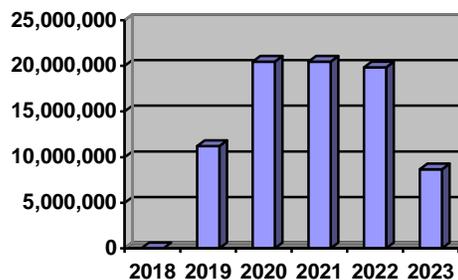
**Investment Type by Amounts**



**Investment Maturities by Percentage**



**Investment Maturities by Amount**

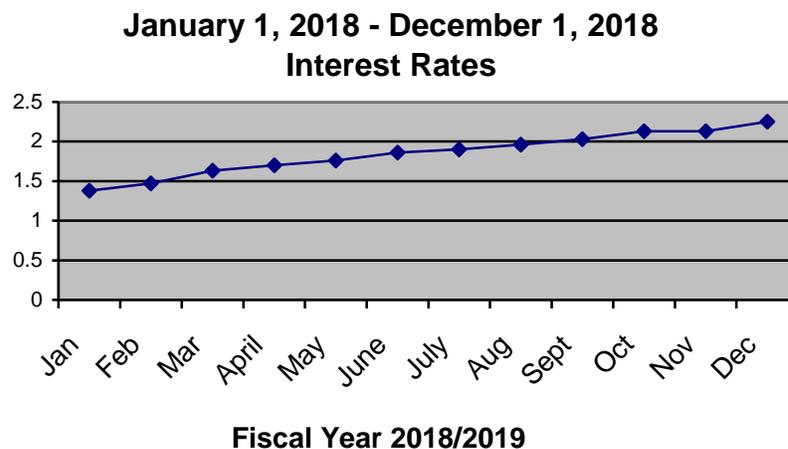


## FY2019 DECEMBER MONTHLY FINANCIAL REPORT

The Administrative Services department, in conjunction with UBS Financial, has managed the investment portfolio to produce the expected coupon cash flow of \$1,629,301 for January, 2019 to December, 2019 and \$1,487,764 for January, 2020 to December, 2020 with a yield to maturity of 2.772% and average maturity of 2.58 years.

### INTEREST INCOME

The City also receives interest income on cash balances in its checking account. Interest is distributed to each fund at the end of each month. The interest rate is equal to the average 91 day Treasury Bills on the City's average collected balance. The rate the City received for the month of December, 2018 was 2.25% compared to 1.29% in December, 2017. The fiscal year averaged around 1.85% a month. Because of collateral agreements with the banking institution insuring cash balances, this is as safe as investments in U.S. Treasury Bills.



**Unrestricted cash deposits and investments** of the City are pooled and include cash held in commercial bank checking accounts and investments held in United States Government Treasury and Agency securities. All funds with a cash balance carry an "Equity in Pooled Cash" balance on the financial statements equal to their respective cash deposit and investment portion of the pool. The individual funds "Equity in Pooled Cash" equals the \$87,753,469 the City records as unrestricted.

**Restricted cash deposits and investments** are restricted for legal purposes or purposes designated by City Administration. In accordance with bond transcripts, the Trustees of the bonds are legally required to hold reserves at their financial institution. Currently, the City has \$33,296,041 held at various locations as instructed by the bond transcripts.

The charts beginning on the next page show the December 31, 2018 status of city cash by type of investment, type of restriction and unrestricted cash balances.

# FY2019 DECEMBER MONTHLY FINANCIAL REPORT

## CASH By Type of Investment December 31, 2018

Checking Account Balance:		\$3,931,638
UBS Investment Account:		
Cash Alternatives	\$35,428	
Certificate of Deposits	\$12,770,000	
Government Agencies	\$71,016,402	83,821,830.00
		<hr/>
Cash and Investments		87,753,468
Bond Reserves (held at various institutions)		<hr/>
		33,296,041
		<hr/> <hr/>
		121,049,509

## CASH By Type of Investment December 31, 2018

Unrestricted Cash Balance:		
Cash	\$3,931,638	
Investments	\$83,821,830	
		<hr/>
		\$87,753,468
Restricted Cash Balance:		
Bond Reserves (various institutions)		<hr/>
		\$33,296,041
		<hr/> <hr/>
		\$121,049,509

The label “unrestricted cash” is deceiving. The cash is unrestricted only in the accounting sense of not being legally restricted to a certain use, like bond reserves. The cash is restricted in the sense of what fund it belongs to and what that fund can use it for.

The report on the following page breaks down the \$88 million “unrestricted” cash figure above by fund and designated uses (if any).

# FY2019 DECEMBER MONTHLY FINANCIAL REPORT

## CASH

### UNRESTRICTED CASH BY FUND

December 31, 2018

General - Cash	(\$4,161,390)	
Emergency	\$1,125,000	
Escrows/Grants/Humane Society	\$342,773	
Public Nursing/Richardson Trust/CHIP/Med Res	\$166,369	
Senior Center Foundation/W Morgan Trust	\$15,347	
Cell Phone/Downtown Economic Development	\$5,029,119	
Computer Reserve/Street Enhancement	\$5,342,115	\$7,859,333
Street Maintenance - Cash		\$1,197,573
Parks, Recreation & Civic Facilities-Cash		\$100,110
Public Safety - Cash		\$899,728
CDBG - Cash		(\$1,012,852)
Special Allocation - Cash		\$4,884,139
Riverboat - Cash		\$420,970
Museum		\$296,473
Capital Projects - Cash		\$6,426,394
Aviation - Cash	\$287,960	
Escrows/Grants	\$9,362	\$297,322
Parking - Cash	\$129,033	
Escrows	\$8,984	\$138,017
Water Protection - Cash	\$8,239,712	
In House Bond Reserve / Escrow / Project	\$17,713,506	\$25,953,218
Golf - Cash		(\$96,530)
Mass Transit - Cash		\$23,674,528
Landfill - Cash	\$5,648,794	
PostClosure	\$6,048,515	\$11,697,309
Worker Compensation - Cash		\$1,922,530
Payroll - Cash		\$1,097,200
Fund 713 Tuscany - Cash		(\$3,693)
Fund 714 2317 Belt CID - Cash		\$92
Fund 715 St Joseph Gateway TDD - Cash		\$55,185
Fund 716 Cooks Crossing CID - Cash		\$0
Fund 717 East Hills CID - Cash		\$39,362
Fund 719 Beck Road CID - Cash		\$2,437
Fund 780 Library - Cash		\$17,690
CDBG Loan Funds - Cash		\$1,886,933
		\$87,753,468

**Purchase Orders (Contracts) Between \$5,000 and \$25,000**

<u>Date</u>	<u>Vendor</u>	<u>PO Number</u>	<u>PO Description</u>	<u>PO Amount</u>	<u>GL Ledger</u>	<u>Program</u>	<u>Object</u>
2018-12-27	MID AMERICA VALVE AND EQUIPMEN	P19112	Hydro Gate Tripod & Clutch	\$ 6,300.00	GL	6330	1475
2018-12-18	SCHULTE SUPPLY	P19110	Wachs 110v portable electric power P2	\$ 7,390.00	GL	6330	1484
2018-12-17	AUXIER CONSTRUCTION	P19108	9th & Edmond Concrete/ADA ramps	\$ 12,500.00	GL	1210	1740
2018-12-17	CLEAN HARBORS ES INDUSTRIAL SE	P19106	2 Polymer tank cleanings	\$ 14,190.00	GL	6330	1484
2018-12-12	CDW COMPUTER CENTER	P19102	Cisco Advanced Malware Protection & Endpoints	\$ 14,405.00	GL	8590	1473
2018-12-17	AMERICAN EQUIPMENT CO	P19107	Service body, 8 foot	\$ 14,897.00	GL	6330	1484
2018-12-11	SPRAGUE EXCAVATING INC	P19100	Replace 10" & 8" sewer main @ 3403 Easy Street	\$ 16,204.00	GL	1240	1730
2018-12-12	SPRAGUE EXCAVATING INC	P19101	Replace Combination Manhole @ 3319 Ferndale	\$ 17,328.00	GL	1240	1730
2018-12-27	PEASE, NATHAN C	SMI-02	WO# SMI-02 - ControlLogics, AutoCAD Electrical Schematics	\$ 23,310.00	GL	6330	1410
2018-12-12	BURNS AND MCDONNELL	40048-24	Construction phase Services Parkway A Odor Control	\$ 23,787.00	GL	1240	1730
				\$ 150,311.00			

# Non-Ordinance Budget Amendments Report

<u>Transfer #</u>	<u>DESCRIPTION of</u>	<u>FY</u>	<u>Date</u>	<u>Vers.</u>	<u>PROG</u>	<u>OBJ</u>	<u>Reason</u>	<u>Type</u>	<u>Amount</u>	<u>Job #</u> <u>Reference</u>
<b>001 General Fund</b>										
<b>30 Police</b>										
BT045	MISC POLICE	2019	12/03/2018	07	2210	1340	CA	A	1,183.00	1088360
	<b>1340 Safety Equipment/Clothing</b>								<b>1,183.00</b>	
BT049	MOVE FUNDS	2019	12/19/2018	07	2210	1340	CA	A	584.00	1090846
	<b>1340 Safety Equipment/Clothing</b>								<b>584.00</b>	
	<b>2210 Patrol Operations</b>								<b>1,767.00</b>	
BT045	MISC POLICE	2019	12/03/2018	07	2250	1322	CA	A	460.00	1088360
	<b>1322 Evidence Supplies - Police</b>								<b>460.00</b>	
BT049	MOVE FUNDS	2019	12/19/2018	07	2250	1322	CA	A	32.00	1090846
	<b>1322 Evidence Supplies - Police</b>								<b>32.00</b>	
	<b>2250 Support Services</b>								<b>492.00</b>	
BT045	MISC POLICE	2019	12/03/2018	07	2260	1265	CA	A	1,999.00	1088360
	<b>1265 Conference/Train/Travel</b>								<b>1,999.00</b>	
	<b>2260 Police Training</b>								<b>1,999.00</b>	
BT049	MOVE FUNDS	2019	12/19/2018	07	2290	1480	CA	A	90.00	1090846
	<b>1480 M&amp;R of Motor Vehicles</b>								<b>90.00</b>	
	<b>2290 Police Maintenance</b>								<b>90.00</b>	
BT045	MISC POLICE	2019	12/03/2018	07	2910	1440	CA	A	-1,000.00	1088360
	<b>1440 Periodicals &amp; Books</b>								<b>-1,000.00</b>	
BT045	MISC POLICE	2019	12/03/2018	07	2910	1390	CA	A	-999.00	1088360
	<b>1390 Other Materials &amp; Supplies</b>								<b>-999.00</b>	
	<b>2910 Public Safety Communications</b>								<b>-1,999.00</b>	
BT045	MISC POLICE	2019	12/03/2018	07	8340	5070	CA	A	1,643.00	1088360
	<b>5070 Recovery/Reimbursements</b>								<b>1,643.00</b>	
BT049	MOVE FUNDS	2019	12/19/2018	07	8340	5070	CA	A	1,017.00	1090846
	<b>5070 Recovery/Reimbursements</b>								<b>1,017.00</b>	
BT046	RECLASS POLICE P	2019	12/12/2018	07	8340	1210	CA	A	486,394.00	1089992
	<b>1210 Police Pension Contributions</b>								<b>486,394.00</b>	
BT046	RECLASS POLICE P	2019	12/12/2018	07	8340	1515	CA	A	-486,394.00	1089992
	<b>1515 Judgement &amp; Claims</b>								<b>-486,394.00</b>	
	<b>8340 Police Administration</b>								<b>2,660.00</b>	
	<b>30 Police</b>								<b>5,009.00</b>	
<b>001 General Fund</b>										
									<b>5,009.00</b>	
<b>125 Public Safety Tx</b>										
<b>30 Police</b>										

# Non-Ordinance Budget Amendments Report

<u>Transfer #</u>	<u>DESCRIPTION of</u>	<u>FY</u>	<u>Date</u>	<u>Vers.</u>	<u>PROGram</u>	<u>OBJect</u>	<u>Reason</u>	<u>Type</u>	<u>Amount</u>	<u>Job #</u> <u>Reference</u>
BT049	MOVE FUNDS	2019	12/19/2018	07	2295	1390	CA	A	311.00	1090846
	1390 Other Materials & Supplies				311.00					
	2295 Public Safety Police				<u>311.00</u>					
	30 Police							<u>311.00</u>		
	125 Public Safety Tx				<u>311.00</u>					

**CITY OF ST. JOSEPH  
VENDOR SERVICE CONTRACTS  
AS OF DECEMBER 31, 2018**

<b>Service</b>	<b>Service Provider</b>	<b>Orig Contract Periods</b>	<b>Orig Ext Periods</b>	<b># of Ext. Left</b>	<b>CY Contract Ext Expires</b>	<b>Final Ext Expires</b>	<b>Advertise Date Approx.</b>	<b>Date RFP Due Approx.</b>	<b>Dept</b>
OPEB GASB 45 Actuarial Services	Jefferson Solutions	1	4	4	Jun-2022	Jun-2022	Mar-2022	Apr-2022	AD SVS
Financial Advisor	Piper Jaffray & Co	1	4	4	Jun-2022	Jun-2022	Mar-2022	Apr-2022	AD SVS
Collection of Past Due Obligations for Municipal Court	Professional Recovery Consultants	2	3	3	Jun-2020	Jun-2023	Apr-2023	May-2023	AD SVS
Collection of Past Due Obligations for Sewer and Other Billings	Professional Recovery Consultants	2	3	3	Jun-2020	Jun-2023	Apr-2023	May-2023	AD SVS
City-wide Trash Service	Waste Management	1	2	0	Jan-2019	Jan-2021	Dec-2020	Dec-2020	AD SVS
Uniforms, Mat, Mop Rental & Laundry Svcs	Walker Unifroms	2	1	0	Mar-2021	Mar-2021	Jan-2021	Feb-2021	AD SVS
Banking	Citizen's Bank and Trust	1	4	0	Jun-2019	Jun-2023	Feb-2023	Mar-2023	AD SVS
Procurement Cards	U. S. Bank	1	4	0	Jun-2019	Jun-2023	Feb-2023	Mar-2023	AD SVS
Merchant Card Services	U. S. Bank	1	4	0	Jun-2019	Jun-2023	Feb-2023	Mar-2023	AD SVS
Lockbox Processing Services	Citizens Bank & Trust	1	4	0	Jun-2019	Jun-2023	Feb-2023	Mar-2023	AD SVS
Copier Rental	All Copy Products	3	2	2	Jul-2019	Jul-2020	Apr-2020	May-2020	AD SVS
Towing Services	R&W Tow and Recovery, Inc.	1	2	2	Mar-2019	Mar-2020	Jan-2020	Feb-2020	AD SVS
Auditing	CliftonLarsonAllen LLP	5	0	0	Jun-2019	Jun-2020	Feb-2020	Mar-2020	AD SVS
Postage Machine & Folder/inserter Lease	Lineage, Inc.	1	3	2	Oct-2019	Oct-2020	Sep-2020	Sep-2020	AD SVS
Bond Counsel	Gilmore and Bell Kansas City, MO	1	4	3	Sep-2019	Sep-2021	Jul-2021	Aug-2021	AD SVS
Aviation Planning and On-Call Design Services	Jviation, Inc. Jefferson City, MO	5	0	0	Jan-2022	Jan-2022	Sep-2021	Oct-2021	AV
Land Lease Agreement Rosecrans Airport	Life Net Air Medical Service	1	4	1	Jul-2019	Jul-2019	Feb-2019	Mar-2019	AV
Farmland Lease	Bryan Paden Wathena, KS	5	0	0	Jan-2020	Jan-2020	Dec-2019	Dec-2019	AV
Lease for Restaurant Space at Rosecrans Memorial Airport	Cheryl Green dba the Diner at Rosecrans	1	9	5	Oct-2018	Oct-2023	Jul-2023	Jul-2023	AV
Herzog Contracting Company Land Lease	Flight Department	50	0	0	Jul-2043	Jul-2043	None	None	AV
BMS Land Lease	Dan Bayer 100 N. Airport Rd	99	0	0	Oct-2067	Oct-2067	None	None	AV
C-1 Aircraft Hangar	Bill Brown	Month to Month	0	0	Month to Month Lease	Month to Month	None	None	AV
Realty Services	Reese & Nichols Ide Capital	1	4	4	Apr-2019	Apr-2023	Dec-2022	Jan-2023	CW
Property Insurance Policy	MOPERM; CBIZ BCKW	1	Subject to Annual	Subject to Annual	Subject to Annual	Subject to Annual	None	None	HR
Liability Insurance	MOPERM; CBIZ BCKW	1	Subject to Annual Renewal	Subject to Annual Renewal	Subject to Annual Renewal	Subject to Annual Renewal	None	None	HR

**CITY OF ST. JOSEPH  
VENDOR SERVICE CONTRACTS  
AS OF DECEMBER 31, 2018**

<b>Service</b>	<b>Service Provider</b>	<b>Orig Contract Periods</b>	<b>Orig Ext Periods</b>	<b># of Ext. Left</b>	<b>CY Contract Ext Expires</b>	<b>Final Ext Expires</b>	<b>Advertise Date Approx.</b>	<b>Date RFP Due Approx.</b>	<b>Dept</b>
Workers' Compensation Third Party Administrator	Thomas McGee, L.C. Kansas City, MO	1	Subject to Annual Renewal	Subject to Annual Renewal	Jun-2019	Jun-2019	None	None	HR
Workers' Compensation Bond	Safety National Casualty Co. Brokered by Thomas McGee	1	Subject to Annual Renewal	Subject to Annual Renewal	Jun-2019	Jun-2019	None	None	HR
Workers' Compensation Excess Insurance Greater	Safety National Casualty Co.	1	Subject to Annual	Subject to Annual	Jun-2019	Jun-2019	None	None	HR
Employee Health	Blue Cross Blue Shield of KC	1	2	0	Jun-2019	Jun-2019	Jan-2019	Feb-2019	HR
Legal Services Plannng and Zoning	Williams & Campo, P.C.	5	0	0	Jun-2019	Jun-2023	Apr-2023	May-2023	L
Legal Services Plannng and Zoning	Cunningham, Vogel I& Rost,	5	0	0	Jun-2019	Jun-2023	Apr-2023	May-2023	L
Legal Services Plannng and Zoning	Lauber Municipal Law	5	4	4	Jun-2019	Jun-2023	Apr-2023	May-2023	L
Legal Services Environmental Issues	Aqualaw, PLC	5	0	0	Jun-2019	Jun-2019	Feb-2019	Mar-2019	L
Construction and Design Related Issued	Seigfreid, Bingham, P.C.	5	0	0	Out for bid	Jun-2020	Feb-2020	Mar-2020	L
Legal Services Regulatory Issues	William D. Steinmeier, P.C.	6	0	0	Jun-2020	Jul-2020	Feb-2020	Mar-2020	L
Lease of Landfill Property for Farming	Bill Bywaters	5	0	0	Apr-2022	Apr-2022	Feb-2022	Mar-2022	LF
Automated Vending Services - St. Joseph	Acme Music & Vending	3	0	0	Apr-2020	Apr-2020	Feb-2020	Mar-2020	MT
Transit vehicle and General Liability Ins.	Crane Agency, Broker for	1	0	0	Sep-2019	Sep-2019	Jul-2019	Jul-2019	MT
Transit Life & AD&D Insurance	OCHS, Inc. Broker for	3	0	0	Sep-2019	Sep-2019	Jul-2019	Jul-2019	MT
Lawn and Lot Care Services for Transit	K&D Lawncare	3	0	0	Oct-2020	Oct-2020	Aug-2020	Sep-2020	MT
Transit Dental Insurance	CBIZ/BCK&W Agent	2	0	0	Dec-2018	Dec-2018	Oct-2018	Nov-2018	MT
Transit Management Services	First Transit Cincinnati, OH	5	0	0	Jun-2019	Jun-2023	Jan-2023	Mar-2023	MT
Transit Drug Screen	OHS - COMPCARE	3	0	0	Dec-2018	Dec-2018	Oct-2018	Oct-2018	MT
Transit Pension Actuarial Services	CBIZ Benefits & Insurance	3	0	0	Dec-2019	Dec-2019	Oct-2019	Nov-2019	MT
Transit Advertising Signs	Houck Transit Advertising St. Paul, MN	5	0	0	Sep-2021	Sep-2021	Jul-2021	Aug-2021	MT
City Cemetery Mowing	Young's Lawn Service	1	3	0	May-2019	May-2022	Feb-2022	Feb-2022	PH
Interpreting/Translation Services	Sandra Dibella	1	2	2	Jan-2019	Jan-2020	Nov-2019	Nov-2019	PH
Lease of Approx 25 Acres to Plant & Harvest- former Mi-Ho Property	Lau Farming, LLC	1	3	3	Feb-2019	Feb-2020	Dec, 2019	Jan, 2020	PL

**CITY OF ST. JOSEPH  
VENDOR SERVICE CONTRACTS  
AS OF DECEMBER 31, 2018**

<b>Service</b>	<b>Service Provider</b>	<b>Orig Contract Periods</b>	<b>Orig Ext Periods</b>	<b># of Ext. Left</b>	<b>CY Contract Ext Expires</b>	<b>Final Ext Expires</b>	<b>Advertise Date Approx.</b>	<b>Date RFP Due Approx.</b>	<b>Dept</b>
Provide Service on the Infrastructure of the Public Safety Radio System at All Sites	Motorola, Inc.	6	0	0	Dec-2019	Dec-2019	None	None	Police
Softball Officiating Services	St. Joseph Umpires and Scorekeepers Association	1	4	4	Feb-2019	Feb-2022	Nov-2022	Dec-2022	PR
Lease Space at Horace Mann Community Center	Community Action Partnership	6	0	0	Jun-2023	Jun-2023	None	None	PR
Exclusive Beverage Sponsorship - Bode Ice Arena/Sports Complex	7UP/Snapple Group	5	0	5	Mar-2020	Mar-2020	Jan-2020	Jan-2020	PR
Exclusive, Non-Alcoholic Beverage Sponsorship for Fairview Golf Course	Pepsi Beverages Co	5	0	0	Jul-2019	Jul-2020	Feb-2020	Feb-2020	PR
Summer Jam Basketball	Interfaith Comm Service	5	0	4	Jan-2019	Jan-2021	None	None	PR
Ticketing Services	Ticketmaster	6	3	3	Jan-2023	Jan-2026	None	None	PR
Sanitary Sewer Rehabilitation Services using Cured-In-Place Pipe	SAK Construction, LLC O'Fallon, MO	1	Subject to Annual Renewal	Subject to Annual Renewal	Dec-2018	Dec-2022	Oct-2022	Nov-2022	PW
Transportation Planning Services	AECOM	1	4	0	Feb-2019	Feb-2022	Oct-2021	Nov-2021	PW
Geographic Information Services (GIS)	Midland GIS Solutions	1	4	0	Out for bid				PW
Surveying Services	Midland Surveying, Inc.	1	4	0	Out for bid				PW
Emergency Sewer Repairs	Lewis Backhoe	1	5	0	Jul-2018	Jul-2018	Apr-2018	May-2018	PW
Emergency Sewer Repairs	Sprague Excavating Co	1	5	0	Jul-2018	Jul-2018	Apr-2018	May-2018	PW
On Call Design Services for Wastewater Facility	Burns & McDonnell Engineering Co Kansas City, MO	1	4	1	Jan-2019	Jan-2019	Oct-2018	Oct-2018	PW
On Call Design Services for Wastewater Facility	HDR Engineering	1	4	1	Jan-2019	Jan-2019	Oct-2018	Oct-2018	PW
On Call Design Services for Wastewater Facility	Snyder & Associates, Inc.	1	4	1	Jan-2019	Jan-2019	Oct-2018	Oct-2018	PW
On Call Design Services for Wastewater Facility	Black and Veatch Corp	1	4	1	Jan-2019	Jan-2019	Oct-2018	Oct-2018	PW
On Call Design Services for Wastewater Facility	George Butler & Associates	1	4	1	Jan-2019	Jan-2019	Oct-2018	Oct-2018	PW
Design, Testing and Planning for the Landfill	Burns & McDonnell Engineering	1	4	1	Mar-2019	Mar-2019	Oct-2018	Nov-2018	PW
Major Concrete Pavement Repairs	Auxier Construction	1	5	2	Aug-2019	Aug-2019	Mar-2019	Mar-2019	PW

