

**ST JOSEPH LAND BANK PROPERTY DONATION FORM**

**READ THE DONATION POLICY ON THE SECOND PAGE OF THIS FORM**

Name of Owner/LLC or Corp.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

**PROPERTY INFORMATION**

Parcel ID#: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Are there any real estate taxes that are delinquent? \_\_\_\_\_

If so, will you bring them current before donation of the property? \_\_\_\_\_

Will you include a cash donation with the property to assist with maintenance, repairs, or demolition that may be needed? \_\_\_\_\_

If so, how much? \_\_\_\_\_

Indicate the type of deed that will be used to transfer the property:

Quit Claim Deed: \_\_\_\_\_

Special Warranty Deed: \_\_\_\_\_

Warranty Deed: \_\_\_\_\_

Why do you wish to donate the property to the Land Bank of St. Joseph?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I/we certify that I/we am the owner of the property listed above and that I/we am offering to donate the property to the Land Bank of St. Joseph, Missouri. This offer is made because I/we do not have the resources to maintain the property and I/we am/are willing to provide documentation regarding my financial condition if it is requested. I/we understand that this offer does not commit the Land Bank of St. Joseph to accept the property.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **DONATION POLICY**

The Land Bank of St. Joseph may consider accepting offers from property owners who wish to donate property when:

1. The property owner does not have the resources to properly care for the property or to comply with orders to correct code violations that are present and evidence of the hardship has been presented.
2. There are either:
  - a. No delinquent taxes owed for the property, or
  - b. Arrangements are made to pay the taxes by a purchaser of the property following demolition or abatement actions.
3. There is a written agreement with an owner of an adjoining property to purchase the property from the Land Bank, generally following demolition, nuisance abatement or similar actions.
4. The property is located in an area in need for redevelopment efforts.
5. The City of St. Joseph has agreed to fund the demolition, nuisance abatement, or similar action that may be needed.
6. The donation offer is accompanied with a cash donation to provide partial or full funding for repair or demolition.
7. A Phase I environmental assessment is completed prior to the donation if deemed warranted.

Land Bank Advisory Committee and/or City Staff will perform an analysis of the property offered for donation to determine if it can be accepted in accordance with this policy.

Please submit this form to:

Land Bank of St Joseph, Missouri  
1100 Frederick Ave. Room 107  
St Joseph, MO 64501  
Phone: (816) 271-4827

Please allow at least 30 days for your request to be processed.