



# FLOODPLAIN DEVELOPMENT APPLICATION

Page 1 of 3 Permit Number: \_\_\_\_\_

City of St. Joseph, Missouri | Planning & Zoning  
1100 Frederick Avenue, Room 107  
Floodplain Administrator | (816) 271-4657

Associated Permits: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Fee: \_\_\_\_\_

All submittals for floodplain development must comply with Sec. 31-200 et. Sec. of the City's Code of Ordinances, located online at [stjosephmo.gov](http://stjosephmo.gov) **The following must be included with every application:**

1. Completed Application.
2. Site Plan that shows proposed development with all relevant dimensions.
3. Contact information for Primary Contact. (*All signatures must be legible and match printed names*)
4. All other required documents as marked in Section E.
5. Additional material as determined necessary by the City.
6. Application fee or payment method: \$470.00 per project.

**THE SIGNATORY HEREBY APPLIES FOR THE APPROVAL OF SAID FLOODPLAIN DEVELOPMENT PERMIT APPLICATION BY THE CITY OF ST. JOSEPH IN BELIEF THAT THE INFORMATION HEREIN AND ALL ATTACHEMENTS HERETO CONFORMS TO ANY AND ALL SECTIONS OF THE CODE OF ORDINANCES AND RELEVANT REGULATIONS OF THE CITY OF ST. JOSEPH.** With the signing and submittal of this application, the property owner authorizes the City of St. Joseph to enter onto the subject property to collect data and other information in order to accurately prepare reports or other documentation for review by the City Council, City boards and commissions, and City departments.

### A. PROPERTY OWNER INFO (Only projects that impact a single property. All others, Section F REQUIRED)

1. Name: \_\_\_\_\_
2. Primary Contact (*If Yes, we will contact you for payment and questions. If No, fill out Section F*):  Yes  No
3. Street Address: \_\_\_\_\_
4. a. City: \_\_\_\_\_ | b. State: \_\_\_\_\_ | c. Zip: \_\_\_\_\_
5. a. Phone | (\_\_\_\_) \_\_\_\_\_ | b. Email: \_\_\_\_\_
6. a. Signature: \_\_\_\_\_ | b. Date: \_\_\_\_\_

### B. PROJECT INFORMATION (STRUCTURES AND DEVELOPMENT)

1. Street Address: \_\_\_\_\_
2. a. City: \_\_\_\_\_ | b. State: \_\_\_\_\_ | c. Zip: \_\_\_\_\_
3. Type of Development (*select all that apply*):
  - Filling  Grading  Excavation  Minimum Improvement (*yes if  $B7b \div B7a < 0.5$* )  Maintenance
  - Substantial Improvement (*yes if  $B7b \div B7a \geq 0.5$* )  New Construction  Other (*Describe in B4*)
4. Description of Development: \_\_\_\_\_
5. a. Impacted Area (*structure/development size*): \_\_\_\_\_ ft | by \_\_\_\_\_ ft |  
b. Area of Site (*land area of whole property*): \_\_\_\_\_ ft<sup>2</sup> |
6. a. Principle Use: \_\_\_\_\_ |  
b. Accessory Use: \_\_\_\_\_ |
7. a. Value of Improvement (*fair market project value, not including land*): | \$ \_\_\_\_\_ |  
b. Pre-Improvement/Assessed Value of Structure (*fair market, not including land*): | \$ \_\_\_\_\_ |



# FLOODPLAIN DEVELOPMENT APPLICATION

Page 2 of 3 Permit Number: \_\_\_\_\_

City of St. Joseph, Missouri | Planning & Zoning  
1100 Frederick Avenue, Room 107  
Floodplain Administrator | (816) 271-4657

## C. PROJECT INFORMATION (UTILITY PROJECTS ONLY)

1. Street Address: \_\_\_\_\_
2. a. City: \_\_\_\_\_ | b. State: \_\_\_\_\_ | c. Zip: \_\_\_\_\_
3. Project Boundaries: \_\_\_\_\_
4. Type of Development (select all that apply):  
 Filling    Grading    Excavation    Routine Maintenance    New Construction  
 Emergency Repair    Underground Boring    Other (Describe in C6)
6. Description of Development: \_\_\_\_\_
7. a. Total Linear Feet of Installation: \_\_\_\_\_ ft  
b. Linear Feet in Regulatory Special Flood Hazard Areas (Floodway, Zone(s) A, AE, A0-A30): \_\_\_\_\_ ft
8. a. Total Project Cost: |\$ \_\_\_\_\_|  
b. Value of Improvement  $([C8a \div C7a] \times C7b)$ : |\$ \_\_\_\_\_|  
c. Pre-Improvement Infrastructure Value (existing, not including land): |\$ \_\_\_\_\_|

## D. FLOOD ZONE INFORMATION (ALL PROJECTS)

1. Flood Zones (select all that apply):    Floodway    Zone A, AE, A0-A30    Zone B
2. a. Elevation of the 1% Base Flood (to the nearest 0.1 foot, if precision unknown, +0.4): \_\_\_\_\_  
b. Elevation ID Source:    NGVD29    NAVD88
3. a. Elevation of the Proposed Development Site (to the nearest 0.1 foot, if precision unknown, +0.4): \_\_\_\_\_  
b. Elevation ID Source:    NGVD29    NAVD88
4. a. Community Ordinance Floodproofing Requirement (=D2a+1.0, to the nearest 0.1 foot): \_\_\_\_\_  
b. Elevation ID Source:    NGVD29    NAVD88
5. NFIP Flood Insurance Rate Map Panel Number(s): \_\_\_\_\_

## E. OTHER INCLUDED DOCUMENTS (ALL PROJECTS)

1. No-Rise Certificate (property impacted by floodway):    Not Required    Required    Included
2. Elevation Certificate (if B7b÷B7a≥0.5, then required):    Not Required    Required    Included
3. Floodproofing Certificate (Nonresidential only):    Not Required    Required    Included
4. U.S Army Corps of Engineers 404 Permit:    Not Required    Required    Included
5. State Department of Natural Resources 401 Permit:    Not Required    Required    Included
6. Environmental Protection Agency NPDES Permit:    Not Required    Required    Included
7. Other Local Permits (Describe in 8 below):    Submitted
8. Description: \_\_\_\_\_



# FLOODPLAIN DEVELOPMENT APPLICATION

Page 3 of 3 Permit Number: \_\_\_\_\_

City of St. Joseph, Missouri | Planning & Zoning  
1100 Frederick Avenue, Room 107  
Floodplain Administrator | (816) 271-4657

**F. PRIMARY CONTACT/AGENT (THIS IS WHO WE WILL CONTACT FOR PAYMENT AND/OR QUESTIONS. A VALID MAILING ADDRESS, PHONE NUMBER, AND EMAIL ARE ALL REQUIRED.)**

1. Name: \_\_\_\_\_
2. Business Name: \_\_\_\_\_
3. Street Address: \_\_\_\_\_
4. a. City: \_\_\_\_\_ | b. State: \_\_\_\_\_ | c. Zip: \_\_\_\_\_
5. a. Phone: (\_\_\_\_) \_\_\_\_\_ | b. Email: \_\_\_\_\_
6. a. Signature: \_\_\_\_\_ | b. Date: \_\_\_\_\_

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOR (INCLUDING BASEMENT FLOOR) OF ANY NEW OR SUBSTANTIALLY IMPROVED RESIDENTIAL STRUCTURE WILL BE ELEVATED 1 FOOT ABOVE THE BASE FLOOD ELEVATION. IF THE PROPOSED DEVELOPMENT IS A NON-RESIDENTIAL STRUCTURE THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOR (INCLUDING BASEMENT) OF A NEW OR SUBSTANTIALLY IMPROVED NON-RESIDENTIAL STRUCTURE WILL BE ELEVATED OR FLOODPROOFED 1 FOOT ABOVE THE BASE FLOOD ELEVATION.

THIS PERMIT IS USED WITH THE CONDITION THAT THE DEVELOPER/OWNER WILL PROVIDE CERTIFICATION BY A REGISTERED ENGINEER, ARCHITECT, OR LAND SURVEYOR OF THE "AS-BUILT" LOWEST FLOOR (INCLUDING BASEMENT) ELEVATION OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING COVERED BY THIS PERMIT.

ALL PROVISIONS OF ORDINANCE NUMBER 1855, THE FLOODPLAIN MANAGEMENT ORDINANCE SHALL BE IN COMPLIANCE.

**BY SIGNING BELOW, THE PROPERTY OWNER/AGENT AFFIRMS THAT THEY HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS RELAVENT TO ISSUANCE OF THIS PERMIT.**

**G. APPROVALS**

1. a. Signature of Property Owner/Agent: \_\_\_\_\_ | b. Date: \_\_\_\_\_
2. Printed Name and Title of Owner/Agent: \_\_\_\_\_
3. a. Signature of Authorizing Official: \_\_\_\_\_ | b. Date: \_\_\_\_\_
4. Printed Name and Title of Authorizing Official: \_\_\_\_\_
5. Plans and Specifications: Approved / Denied this Day | \_\_\_\_ | of | \_\_\_\_\_ |, 20| \_\_\_\_ |

6. Notes:	<i>Paid Stamp</i>
-----------	-------------------