

***City of Saint Joseph***  
***Permit Application Submittal Checklist***

## **ADDITION TO HOME OR ACCESSORY**

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### SITE PLAN

- \_\_\_\_\_ Property Lines w/ Dimensions.
- \_\_\_\_\_ Location of all Existing and Proposed Structures.
- \_\_\_\_\_ Distances from New Structure to Property Lines.

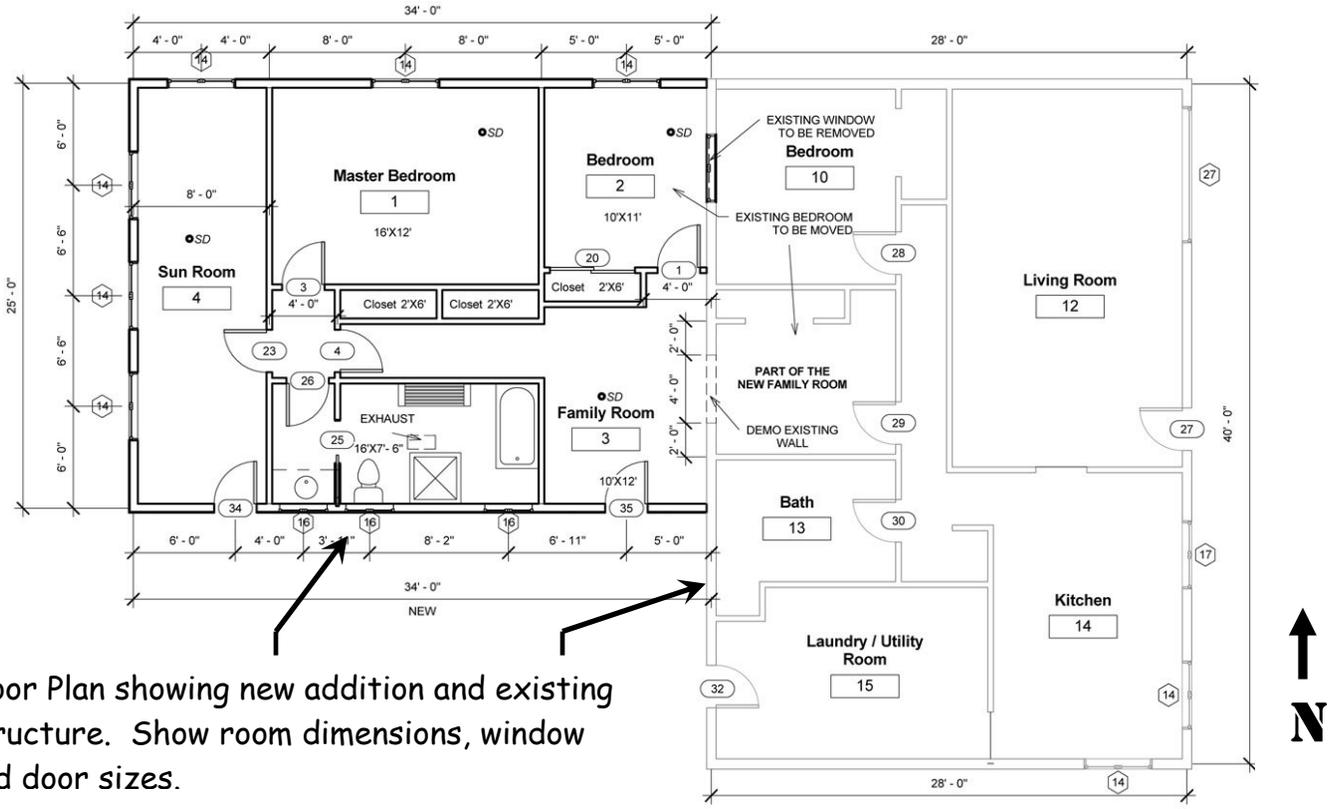
### FLOOR PLAN

- \_\_\_\_\_ Footings and Foundation details and anchor placement.
- \_\_\_\_\_ All Dimensions.
- \_\_\_\_\_ Show All Doors and Windows with Dimensions.
- \_\_\_\_\_ Detached or Attached.
- \_\_\_\_\_ Roof type and direction of peak/ridge.
- \_\_\_\_\_ Wall construction.

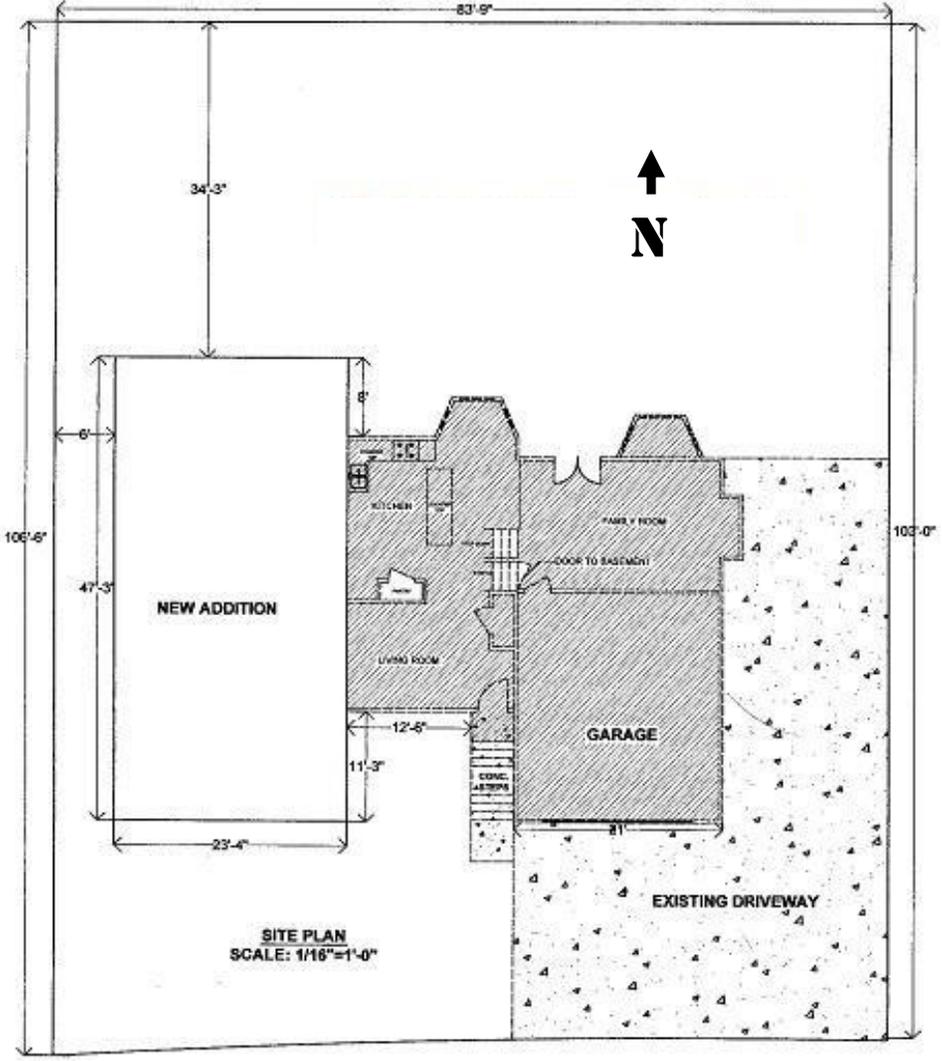
### SECTION VIEW

- \_\_\_\_\_ Footing/Foundation/Rebar w/ Dimensions, Depth  
(Over 600 sqft requires frost protection).
- \_\_\_\_\_ Stairs (tread depth, riser height, railings, etc.)
- \_\_\_\_\_ Floor Framing (material, species, grade, sizes,  
spans, spacing, etc.).
- \_\_\_\_\_ Roof Framing.

Please see attached sheets for Example Site Plan and Example design drawings required for plan submission.



Floor Plan showing new addition and existing structure. Show room dimensions, window and door sizes.



Site plan showing lot dimensions and distances to the lot lines from structures, including driveways and sidewalks.